ABSTRACT

In data entry, text fields are usually entered in uppercase. When printing out these text fields, one would prefer having them in the form of normal writing, combining upper and lower cases. One example is comments fields. Having words in upper and lower cases will enhance readability, conformity, and consistency with the rest of the report. This paper introduces a macro that would transform text fields from uppercases to a format of upper and lower cases. Exceptions are taken into consideration when acronyms and abbreviations in uppercases are intentional. Users can provide their own list of acronyms and abbreviations to customize usage.

INTRODUCTION

SAS provides functions `uppercase()` and `lowcase()` to convert text to upper and lower cases respectively. This macro takes advantage of these two functions. The first word of each sentence is preserved as uppercase while the rest is changed to lowercase. The plan is to extract individual words from a sentence, perform the necessary conversion, and then assemble the words back to form a single sentence again.

THE MACRO

The macro is being called with the following parameters:

```sas
%utolcase(indata=, name=, outdata=&indata);
```

where `indata`, `name`, and `outdata` are keyword parameters; `indata` is the input data set containing `name` which is the text variable. By default, `outdata` is set to the input data set. By doing so, the text variable is being written over by the conversion. An output data set name can be specified to prevent the overwriting.

First of all, we extract individual words from a sentence. To do that, the `scan` function is used:

```sas
word=scan(&name,i,' ');
```

where `&name` is the name of the variable to be converted and is being passed as a parameter, `i` is the counter of a `do-loop` to continue extracting until the end of sentence is reached. The quotes `' ' ` specifies that space is being used as the delimiter here.

The first word can be handled using the following code, with the converted text assigned to the variable `tempc`:

```sas
tempc = left(substr(word,1,1)||
          lowcase(substr(word,2,length(word))));
```

while the rest of the words can be done in the following way:

```sas
tempc = lowcase(word);
```

The first letter of each sentence will then be kept uppercased and the rest being converted to lowercase. Individual words will be strung back together, separated with blanks, while each word is being converted.

```sas
newname = left(trim(newname)|| ' '||left(tempc));
```

To determine if a word is in the beginning of a sentence, the macro will look at the previous word and see if it is followed by a period, question mark or exclamation mark. If so, the first letter of the following word will be kept uppercased. A variable called `lword` is created to keep track of whether the previous word is the last word of a sentence as indicated by its ending with a period, question mark or exclamation mark. The word is reversed and the first character examined.

```sas
if substr(left(reverse(word),1,1) in (',','!','?')
  then lword=1; /* last word of a sentence */
else lword=0; /* not the last word */
```

Next, acronyms and abbreviations are looked at. These are the words that we want to stay uppercased, without any conversion. A variable called `inlist` is created to indicate this. The extracted word is compressed to get rid of punctuations that could confuse SAS from identifying them. The macro then checks to see if it is among the list of words provided in the group. If not, the word is handled as described above. Otherwise, the word is concatenated to the existing string untouched.

Here is the finished macro:

```sas
%macro utolcase(indata=, name=, outdata=&indata);
  data &outdata(rename=(newname=&name));
    length word $15. newname $200.;
    retain i 1 lword 1;
    set &indata;
    word=scan(&name,i,' ');
    newname=' ';
    /* start scanning for words */
    /* finding out if they are in the capital list */
    do while (word ne ' ');
      if compress(word,'.,!?:') in (&caplist,'I')
        then inlist=1; /* last word of a sentence */
      else inlist=0; /* not in list */
      /* start scanning for words */
      /* finding out if they are in the capital list */
    do while (word ne ' ');
      if compress(word,'.,!?:') in (&caplist,'I')
        then inlist=1;
      else inlist=0;
      /* not in list, start converting */
```
if not inlist then do;
  /* it's the first word of a sentence */
  /* keep the first letter uppercased */
  if lword=1 then do;
    tempc=left(substr(word,1,1)||
      lowcase(substr(word,2,length(word))));
    newname=trim(left(newname))|| ' '||
      left(tempc);
    lword=0;
  end;
  /* not the first word of a sentence */
  /* change everything to lowercase */
  else do;
    tempc=lowcase(word);
    newname=trim(left(newname))|| ' '||
      left(tempc);
  end;
  end;
else do;
  newname=trim(left(newname))|| ' '||
    left(word);
end;
i=i+1;
/* in list, leave it as is */
else do;
  newname=trim(left(newname))|| ' '||
    left(word);
end;
i=1;
/* if the word ends with ".", ",", or "?" */
/* then it is the last word of a sentence */
if (substr(left(reverse(word)),1,1)
  in(".,"!,"?"))
  then lword=1;
else lword=0;
word=scan(&name,i,' ');
end;

The macro call to invoke the macro to convert variable detail to mixed cases, preserving the original data set would be :

%utolcase(indata=charfn,name=detail, outdata=ocharfn);

A new data set is created which contains the variable detail converted to mixed cases.

Here is the data set before the call:

<table>
<thead>
<tr>
<th>fn</th>
<th>detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCAN</td>
<td>SELECTS THE NTH TERM FROM THE SOURCE. THE SOURCE CAN BE ANY CHARACTER EXPRESSION.</td>
</tr>
<tr>
<td>LEFT</td>
<td>LEFT-ALIGNS BY MOVING ANY LEADING BLANKS TO THE END OF THE VALUE.</td>
</tr>
<tr>
<td>TRIM</td>
<td>TRIMS TRAILING BLANKS. THE TRIM FUNCTION DOES NOT AFFECT THE WAY A VARIABLE IS STORED.</td>
</tr>
<tr>
<td>LENGTH</td>
<td>ASSIGNS A LENGTH YOU SPECIFY TO THE CHARACTER VARIABLE.</td>
</tr>
<tr>
<td>INDEX</td>
<td>SEARCHES FOR A PATTERN OF CHARACTERS.</td>
</tr>
<tr>
<td>INDEXC</td>
<td>SIMILAR TO INDEX! IT FINDS THE 1ST OCCURRENCE OF ANY ONE OF A SET OF CHARACTERS.</td>
</tr>
<tr>
<td>REVERSE</td>
<td>REVERSES CHARACTERS, HOWEVER, BEHAVES DIFFERENTLY WITH SCL VARIABLES.</td>
</tr>
</tbody>
</table>

We will define our list of words to stay capped with the macro list, &caplist.

%let caplist = 'TRIM','FUNCTION','SCL','INDEX';

The macro call will follow the above %let statement.

The resulting data set looks like this:

<table>
<thead>
<tr>
<th>fn</th>
<th>detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCAN</td>
<td>SELECTS THE NTH TERM FROM THE SOURCE.</td>
</tr>
<tr>
<td>LEFT</td>
<td>LEFT-ALIGNS BY MOVING ANY LEADING BLANKS TO THE END OF THE VALUE.</td>
</tr>
<tr>
<td>TRIM</td>
<td>TRIMS TRAILING BLANKS. THE TRIM FUNCTION DOES NOT AFFECT THE WAY A VARIABLE IS STORED.</td>
</tr>
<tr>
<td>LENGTH</td>
<td>ASSIGNS A LENGTH YOU SPECIFY TO THE CHARACTER VARIABLE.</td>
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<td>INDEX</td>
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</tr>
<tr>
<td>REVERSE</td>
<td>REVERSES CHARACTERS, HOWEVER, BEHAVES DIFFERENTLY WITH SCL VARIABLES.</td>
</tr>
</tbody>
</table>

The bold letters indicate the desired case.

CONCLUSION

The %utolcase macro is a handy tool to convert uppercased text to the more readable, and presentable mixed cased. The macro recognizes the first letter of a
sentence and keeps it uppercased. It also allows a list to be specified for special words to stay uppercased, as intended.

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