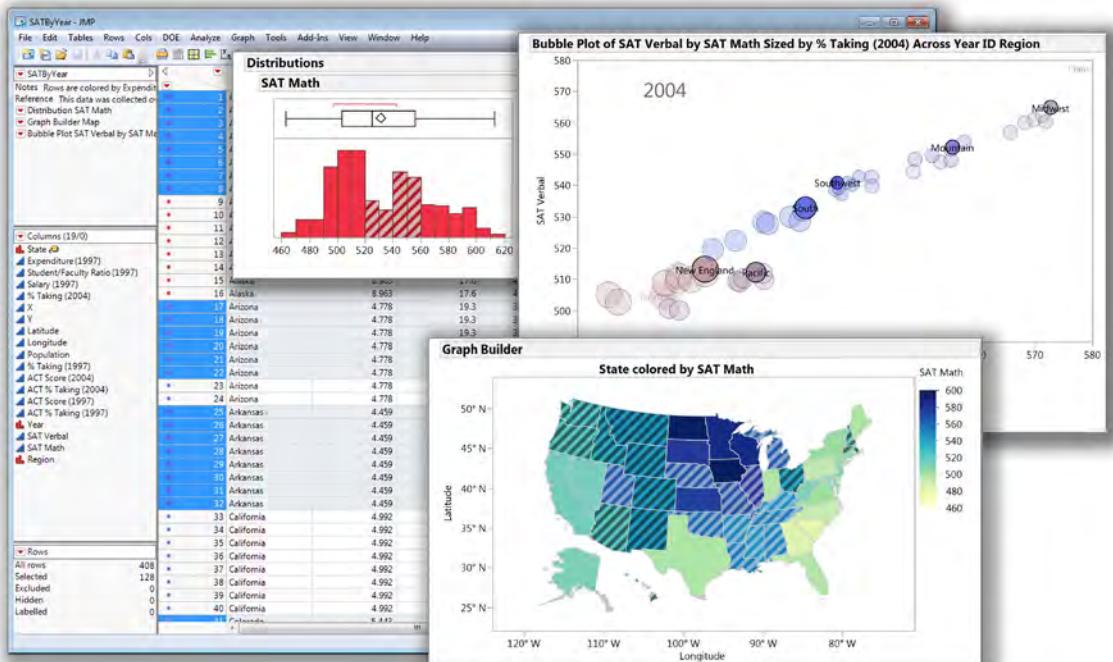


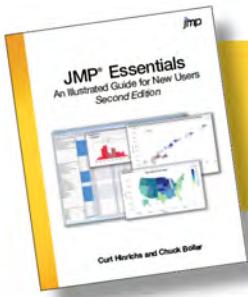
JMP® Essentials

An Illustrated Guide for New Users

Second Edition



Curt Hinrichs and Chuck Boiler



From *JMP® Essentials, Second Edition*.
Full book available for purchase [here](#).

Contents

Preface	ix
About the Authors	xv
Acknowledgements	xvii
Chapter 1 Getting Started.....	1
1.1 Using JMP Essentials	2
Conventions	2
Book Features.....	3
1.2 Launching JMP	5
Tip of the Day	6
The JMP Home Window.....	7
1.3 JMP Menus	9
The Help Menu	10
The Analyze and Graph Menus	11
1.4 Elements of using JMP	14
1.5 JMP Launch Dialog Windows	17
1.6 The Excel Add-In (Optional)	19
1.7 JMP Preferences	21
1.8 Summary	24
Chapter 2 Data	25
Example 2.1 Big Class.....	25
2.1 Getting Data into JMP	26
Opening a JMP File.....	27
Importing Data into JMP	29
Importing an Excel File.....	30
The Excel Import Wizard	31

Importing a Text File.....	33
Importing a Database File.....	34
Creating a JMP Data Table from Scratch	35
2.2 The JMP Data Table.....	36
2.3 Data and Modeling Types.....	39
Changing the Modeling Type.....	41
2.4 Cleaning and Formatting Data.....	42
Example 2.2 Movies.....	42
Formatting Decimal Places	44
Formatting Dates, Time, and Duration	45
Example 2.3 TechStock.....	45
Column Properties Menu	47
Formula Editor	48
Value Ordering	50
Recode.....	52
2.5 Selecting, Highlighting, and Filtering Data: Row States	53
Hiding and Excluding Data: Using Data Filter.....	54
2.6 Adding Visual Dimension to Your Data.....	55
Adding Labels to Data.....	57
2.7 Shape Files and Background Maps.....	58
2.8 The Tables Menu	60
Sorting.....	61
Joining	62
Missing Data.....	64
2.9 Summary	67
Chapter 3 Index of Graphs	69
3.1 Basic Charts	70
Pie Chart	73
Bar Chart, Line Chart, and Scatter Chart.....	75
3.2 Thematic Maps	77
3.3 Control Charts, Pareto, Variability and Overlay Plots	79
Run Chart.....	80
Individual & Moving Range Chart.....	82
X-Bar/R-Charts	84

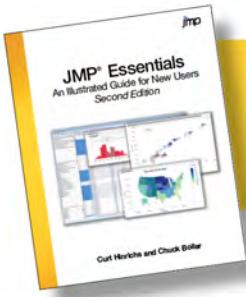
P Chart	86
NP Chart	88
C Chart	90
U Chart	92
Variability Chart	94
Pareto Plot	96
Overlay Plots	97
Alternate Overlay Plot	98
3.4 Graphs of One Column	99
Distribution Plot	100
Outlier Box Plot	102
Normal Quantile Plot	103
Mosaic Plot	104
Time Series	106
3.5 Graphs Comparing Two Columns	108
Scatterplot	109
Scatterplot (with Polynomial Fit)	111
Scatterplot (with Spline Fit)	113
Oneway Plots	115
Logistic Fit	117
Mosaic Plot	118
Parallel Plot	120
3.6 Graphs Displaying Multiple Columns	121
Scatterplot 3D	122
Tree Map	124
Bubble Plot	126
Scatterplot Matrix	128
Profiler	130
Create a Profiler from Fit Model	131
Create a Profiler for Use Outside of JMP (Flash File)	131
3.7 Summary	131
Chapter 4: Finding the Right Graph or Summary	133
4.1 Using Graph Builder to Produce Graphs of Data	133
Example 4.1: TechStock	134

4.2 Using Graph Builder to Produce Maps	144
Example 4.2: San Francisco Crime	144
4.3 Using Tabulate.....	154
Example 4.3: Movies	154
4.4 Summary	167
Chapter 5: Problem Solving with One and Two Columns	169
5.1 Introduction	170
5.2 Analyzing One Column	171
Example 5.1: Financial.....	172
Using Distribution to Understand a Column of Data	175
Summary of 5.2: Answers the Distribution Platform Provides.....	182
5.3 Comparing One Column to Another.....	183
Summary of 5.3: What You Learned by Comparing One Column to Another	192
5.4 Summary	193
Chapter 6 • Problem-Solving with Multiple Columns	195
6.1 Introduction	195
6.2 Comparing Multiple Columns	197
Example 6.2: Financial.....	197
Preparing Data Using Recode.....	198
Mining Data Using Partition.....	203
Framing Our Analysis	205
6.3 Filtering Data for Insight.....	214
Using a Table Command to Extract a Subset.....	214
Using Data Filter	216
Using Lasso to Select Individual Points	229
6.3 Model Fitting, Visualization, and What-If Analysis.....	232
Conducting What If Analysis	240
6.5 Summary	253
Chapter 7 Sharing Graphs	255
7.1 Presenting Graphs Effectively	256
7.2 Customizing Graphs for Presentation	257
Example 7.1 SAT by Year	257
Using the JMP Toolbar.....	259
Using Color.....	261

Background Color	261
Horizontal Layout.....	262
Axis.....	263
7.3 Placing Graphs into PowerPoint or Word.....	264
Special Paste Functions.....	266
7.4 Sharing Dynamic Graphs with HTML 5.....	268
7.5 Creating and Sharing Animated Graphs	269
Creating Exportable Animated Graphs	269
7.6 Placing Animated Graphs into PowerPoint	273
7.7 Creating Dynamic Dashboards.....	278
7.8 Using the Layout Option to Share Results	281
7.9 Using Scripts to Save or Share Work.....	285
7.10 Summary	286
Chapter 8 • Getting Help	287
8.1 The Help Tool.....	288
8.2 The Help Menu.....	289
Contents, Search, Index.....	289
Books	291
JMP User Community	292
Tutorials	293
Sample Data Index.....	294
Tip of the Day	295
Statistics Index.....	297
8.3 The JMP Starter.....	299
8.4 External Resources.....	300
The JMP Web Site.....	300
JMP Webcasts	300
JMP Technical Support.....	300
SAS Training for JMP	301
User Groups	301
Appendix A • Integrating with SAS	303
A.1 Working with SAS Data	303
A.2 Working with SAS Programs	307
Opening a SAS Program	307

SAS Add-ins	308
Writing a SAS Program	309
Automatically Generating a SAS Program	310
Why SAS? Why JMP?	313
Appendix B • Understanding Results.....	315
Appendix C • JMP Shortcuts	319
Bibliography	327
Index	329

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Chapter 1 Getting Started

1.1 Using JMP Essentials

1.2 Launching JMP

1.3 JMP Menus

1.4 Elements of using JMP

1.5 JMP Launch Dialog Windows

1.6 The Excel Add-In (Optional)

1.7 JMP Preferences

1.8 Summary

JMP was developed to help people with questions about their data get the answers they need through the use of graphs and numerical results. For most people, memories of statistics can be a very unpleasant, if not forgotten, part of their education. If you see yourself as a new, occasional, or even reluctant user of data analysis, we want you to know that we have written this book for you.

It is important to note that throughout the historical development of statistics as a scientific discipline, people had real problems they needed to solve and developed statistical techniques to help solve them. Statistics can be thought of as sophisticated common sense, and JMP takes a practical, common sense approach to solving data-driven problems.

JMP was designed around the workflow of analyzing data rather than as a collection of tools only a statistician can understand. When you think about your data analysis problem, try to formulate the questions that might help you address it. For example, do you need to describe the variation in selling prices of homes in a city or understand the relationship of customer satisfaction with service waiting times? With this mindset, you will find the menus and navigation in JMP to be very compatible with the types of questions you are trying to answer.

Displaying graphs (or pictures) of data is one of JMP's strengths. For most people, an effective graph can convey more information more quickly than a table of numbers or statistics. In any JMP analysis, graphs are presented first and then the appropriate numerical results follow. This is by design. JMP also provides a **Graph** menu that contains additional visualization tools that are independent of numerical results. The goal of this chapter is to introduce you to JMP and its basic

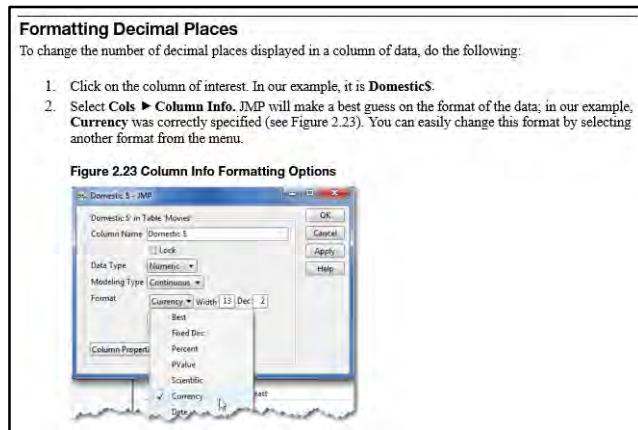
navigation. We cover the menus and windows and introduce you to the conventions used throughout the book.

1.1 Using JMP Essentials

All but one chapter in this book (Chapter 3, “Index of Graphs”) is laid out in a consistent manner to help you generate results quickly. The format of the book has been designed to be used alongside your computer where JMP is installed. After an introduction to the concept, we have designed each section to be self-contained. That is, with few exceptions, the steps required to produce a result begin and end without having to flip through several pages.

We provide numbered steps that generate the result illustrated in the figure that follows (see Figure 1.1).

Figure 1.1 Book Layout



Note: This edition of JMP Essentials was written with JMP 11 and pre-release versions of JMP 12.

However, the methods covered in this book are mostly basic and have not substantially changed since the earliest releases of the software. Thus, you will find most instructions contained in this book compatible with earlier and future JMP releases.

Conventions

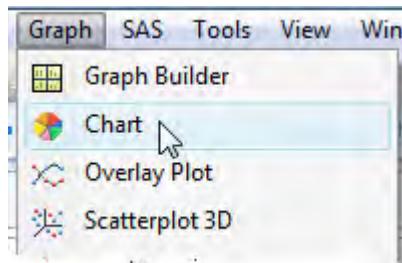
We are confident that, having made it this far, you know the basic terminology associated with operating a computer, including click, right-click, double-click, drag, select, copy, and paste. We use these terms and they appear in numbered steps (see Figure 1.2). When there is a single or self-evident step, these instructions are included in the body of the text. Each step or action appears in bold type.

Figure 1.2 Selection Path Example

1. Select File ► Open.
The Big Class.xls file, which is illustrated here, can be found by selecting C: ► Program Files ► SAS ► JMP ► 11 ► Samples ► Import Data ► Big Class.xls.
2. From the Files of Type drop-down menu, select Excel Files.
3. Select the file that you want, then select Open which will launch the Excel Import Wizard dialog with a view of your data. If it looks correctly structured, select Import.

In writing this book, we have adopted the same conventions contained in JMP documentation to ease your transition to using the documentation.

Menu items such as **Graph** are associated with a JMP command such as **Chart**. We use the greater than (►) symbol to indicate the next step in an operation. Thus, **Graph ► Chart** indicates that you should select the **Chart** command (or platform) from the **Graph** menu (see Figure 1.3).

Figure 1.3 Menu Conventions

Book Features

Most chapters feature one or more examples to illustrate the procedures within that chapter (see Figure 1.4). All of the examples have corresponding data tables that are included in JMP's built-in Sample Data directory (**Help ► Sample Data**).

Figure 1.4 Data Table Description

Example 2.1 Big Class

We will be using the Big Class.jmp data file to illustrate the steps in this chapter. This data set consists of 40 middle-school students and their name, height, weight, gender, and age. You can access this data set in the Sample Data folder that is installed with JMP.

File ► Open ► C: ► Program Files ► SAS ► JMP ► 11 ► Samples ► Data ► Big Class.jmp

Important definitions are in bold for easy reference (see Figure 1.5).

Figure 1.5 Definitions

Data

refers to any values placed in the cell of a JMP data grid. Examples include numeric and/or text descriptions: 3.6, \$2500, Female, Somewhat Likely, or 11/14/13.

Data type

refers to the nature of the data. The data type can be either numeric (numbers) or character (often words and letters but sometimes also numbers).

Modeling type

refers to how the data within a column should be used in an analysis or a graph. JMP uses three distinct modeling types: continuous, nominal, and ordinal.

We include notes, tips, and cautions where appropriate to point out relevant or important information (see Figure 1.6).

Figure 1.6 Note and Tips

Note: Once you've selected a new value, you can replace that value in the same column, create a new column with these values, or even create a formula column. Be careful! If you select **In Place**, these values cannot be changed because the Recode command replaces values in that column.

The appendices offer reference material including Appendix C (see Figure 1.7), a JMP 11 Quick Guide that provides essential menu steps to perform a specific analysis (if you know what you're after), Appendix B, a glossary of terms used in this book, and Appendix A, an introduction to using JMP and SAS together.

Figure 1.7 JMP Quick Guide

Task	Menu Selection
Adding Labels	<i>Click on column heading; Cols > Label/ Unlabel</i>
ANOVA -One Way	<i>Analyze > Fit Y by X; ▾ > Means/ Anova</i>
-Two or More Factors	<i>Analyze > Fit Model</i>
Bar Chart .	<i>Graph > Chart</i>

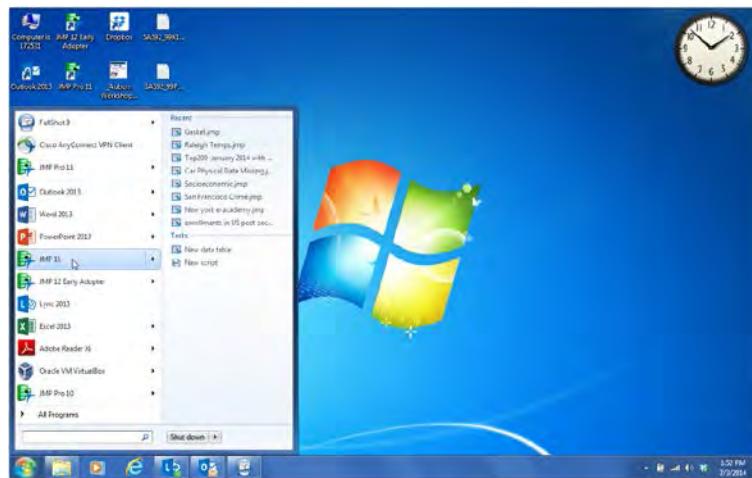
1.2 Launching JMP

Let's begin by launching JMP. To launch JMP from the Microsoft Windows Start menu:

1. Select the **Start** menu.
2. Select All Programs.
3. Select **JMP 11 ► JMP 11** (see Figure 1.8).

Note: Windows 8 users will begin with the Start Screen.

Figure 1.8 Opening JMP in Windows



Note: JMP is offered in two versions: JMP and JMP Pro. JMP Pro contains more advanced predictive modeling tools that are beyond the scope of this book. Thus, you will find the steps we cover in this book identical to both versions. The only minor exception is here: Select **Start ► All Programs ► JMP Pro 11 ► JMP Pro 11**.

Macintosh users can click on the JMP icon (see Figure 1.9) to launch JMP from the application dock. If the icon does not appear on the dock, select **Finder ► Applications ► JMP 11**.

Figure 1.9 Accessing JMP on the Mac

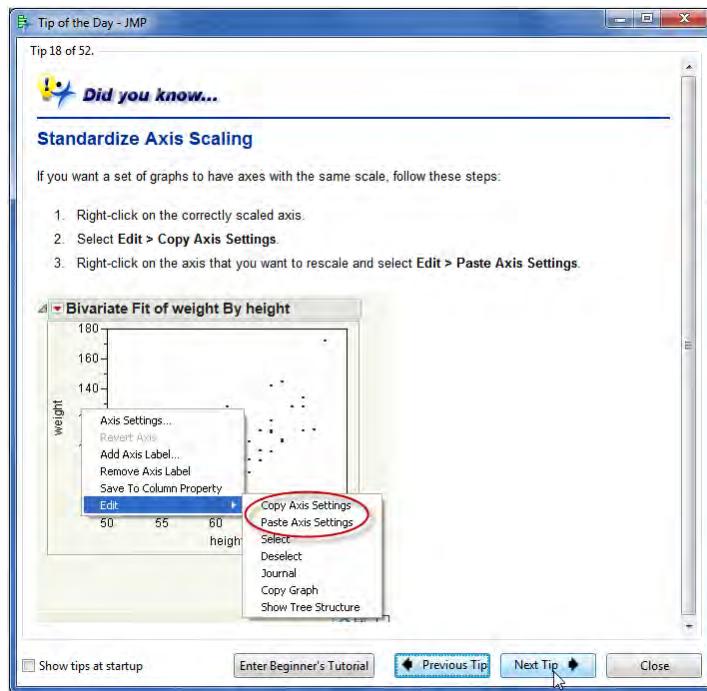


After JMP has launched, you might notice that two windows have also opened: Tip of the Day and JMP Home Window.

Tip of the Day

The Tip of the Day window is the first thing you see because it addresses the most common questions that new users ask, such as, “How do I do X?” Well, the X in these common questions is represented and answered in 52 different Tip of the Day windows. You can scroll through them by clicking **Next Tip** at the bottom of the window (Figure 1.10). Some of the Tip boxes contain important and basic navigational hints, while others only apply to more advanced features in JMP.

Figure 1.10 Tip of the Day



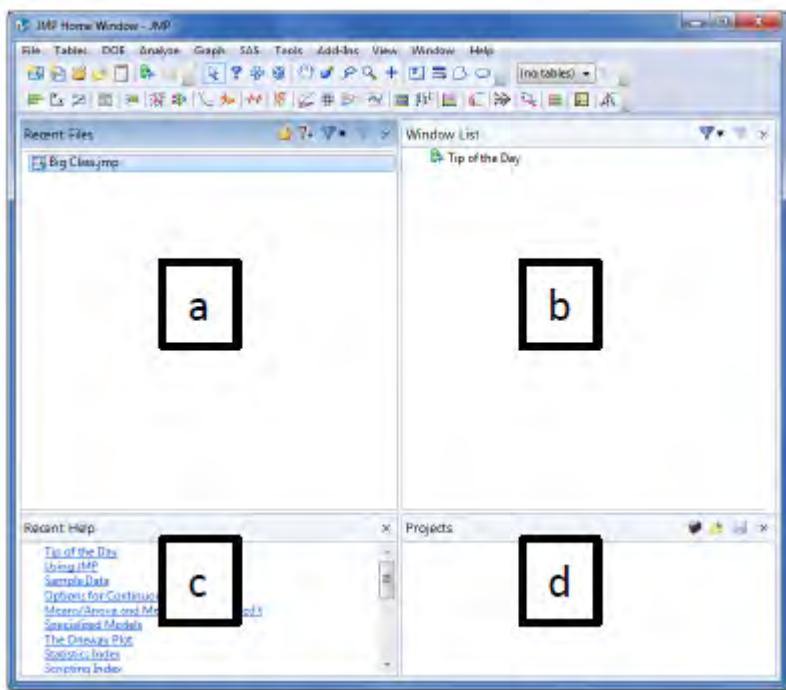
Note the **Enter Beginner's Tutorial** button. This tutorial walks you through a basic analysis of data, from opening data tables to creating graphs and results. JMP contains several other tutorials that are directed toward more specific types of problems and are found in the **Help** menu.

Note: If you do not want to see the Tip of the Day window every time you launch JMP, you can simply uncheck the **Show tips at startup** box in the lower left corner of the window.

The JMP Home Window

When you launch JMP, the Home Window appears (Figure 1.11). The Home Window first appeared in Windows in JMP 9, but now also appears in a similar format in the Macintosh version, beginning in JMP 11. The Home Window organizes and helps you navigate data tables, documentation, and open files and any results that you've generated. If you tend to have several data tables and analyses running at the same time, the Home Window provides a convenient way to quickly navigate to what you want.

Figure 1.11 The JMP Home Window



The Home Window is divided into four panels, which are:

- a. The upper left panel contains recent files that you've accessed, listed from the most recently opened. If you are opening JMP for the first time, this panel should be blank.
- b. The upper right panel titled "Window" contains a list of open data tables files and their associated results. In JMP, you can have any number of data tables and results open, but only one active data file may be analyzed at any one time. You may double click on any item in this panel to activate it and bring it to the forefront.
- c. The lower left panel contains Recent Help. JMP includes extensive documentation built right into the software. This panel lists the documentation you've accessed with the most recent at the top.

- d. The lower right panel lists projects that are a special type of JMP file that allow you to package a number files, slide decks, and so forth within a single file.

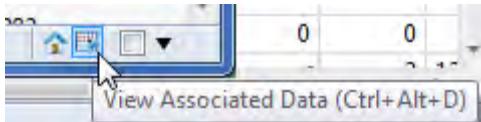
While the Home Window allows you to navigate directly to a file or result, each data table and results window also provides shortcuts back to the Home Window. At the lower right of each window, select the icon that looks like a house to return to the Home Window (Figure 1.12).

Figure 1.12 Shortcut Back to the Home Window



A results window has a second icon, which is also the same icon used to denote “.jmp” formatted files which we call JMP Data Tables. Click on a Data Table icon and you will be taken to the corresponding data table for that results window (Figure 1.13). Note that if you are looking at a data table, you will not see this second icon because you are already in the data table window.

Figure 1.13 Shortcut Back to the Data Table

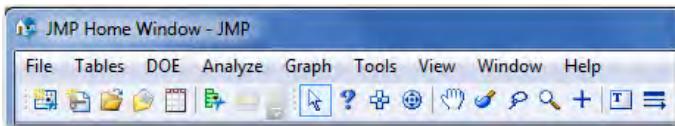


The check box with the down arrow button next to it allows you to combine multiple results windows or graphs into a single window or “dashboard”. We will discuss creating dashboards in Chapter 7.

1.3 JMP Menus

At the top of the Home Window, you see a series of menus (**File**, **Edit**, **Tables**, and so on). These are the menus we use to illustrate the concepts in this book. They are also the same menus we refer to as JMP's native menus because they have been present in JMP since its first release.

These menus serve to open or import data, to edit or structure it, and to create graphs and analyses of your data. They are also a valuable source for assistance through the **Help** menu, which is discussed later. The menus are logically sequenced from left to right.



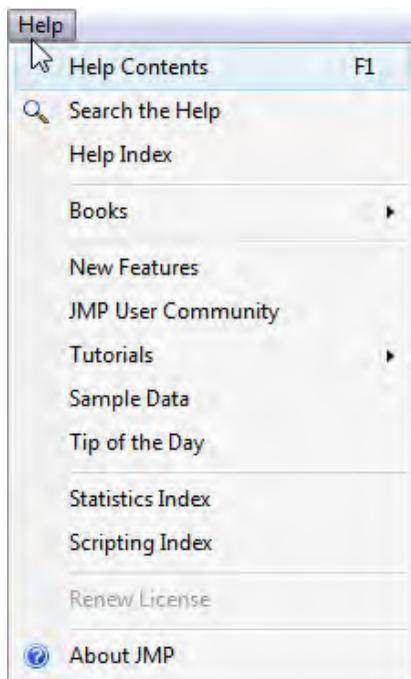
- **File** is where you go to open or import data and to save, print, or exit JMP. It is also where you can customize the appearance or settings within JMP through **Preferences** (explained in Section 1.5).
- **Edit** will appear when needed and provides the usual cut, clear, copy, paste, and select functions, as well as undo, redo, and special JMP functions.
- **Tables** provides the tools to manage, summarize, and structure your data (see Section 2.6).
- **DOE** contains the Design of Experiments tools, which we will not cover in this book. For more information, see **Help ▶ Books ▶ JMP Design of Experiments Guide**.
- **Analyze** contains the analysis tools that generate both graphs and statistics and serves as the home for all of JMP's statistical tools from simple to advanced (Chapters 5 & 6).
- **Graph** contains graph tools that are independent of statistics (at least initially). Graphs in this menu include basic charts to advanced multivariable and animated visualization tools and maps (Chapters 3 & 4).
- **Tools** allows you to transform your cursor into a help tool, a brushing tool, a selection or scrolling tool, and much more (Section 7.2).
- **View** provides options to control which windows, menus and toolbars are visible including the JMP Starter (Section 8.3).
- **Window** helps you manage windows within JMP.
- **Help** provides resources for learning and using JMP. Let's start with an introduction to the **Help** menu.

Note: Additional menu items including “Add-ins” and “SAS” may appear if and when you have tools of these types installed.

The Help Menu

The **Help** menu (see Figure 1.14) provides access to learning resources you can use as you expand your knowledge of JMP features, learn about statistics, and learn how to interpret results. These resources include searchable indexes, guided tutorials, tips of the day, and printable books including *Using JMP*. Data tables employed in this book and in all JMP documentation are included in the Sample Data directory. Chapter 8 covers the features of the **Help** menu in greater detail.

Figure 1.14 The Help Menu



JMP also features context-specific help, meaning that when you use the JMP Help Tool in any graph or statistical result, you are directed to the right spot in the documentation to assist you in understanding the result. For more information on the JMP Help Tool, see section 8.1. In statistical results, JMP provides Hover Help that reveals context-specific interpretation of statistical results. See Chapter 5 for more information.

Interpretation can be straightforward for descriptive graphs or basic summary statistics, but as you dig deeper into an analysis or employ more advanced methods, it is vitally important that you understand the meaning of the results, particularly when they are shared or presented. The documentation under Help ► Books includes over 4,300 pages of reference material in fourteen books that address the needs of professional statisticians and analysts. If you encounter results that you do not understand, however, we strongly recommend that you seek assistance from experienced data analysts.

The Analyze and Graph Menus

Because most graphs or statistical results begin with the **Analyze** and **Graph** menus, let's explore the structure within these two menus a little bit more.

Click on the **Analyze** menu at the top of the window. Glance at the choices on the menu. Top-down, the platforms are organized from the basic to more advanced tools. Next, click on the **Graph** menu at the top of the window. Glance at the graph choices. The menus in JMP—specifically the **Analyze** and **Graph** menus (see Figures 1.15a and 1.15b)—are designed to provide both a description and visual cues for analyzing, graphing, and exploring data.

Figure 1.15a The Analyze Menu

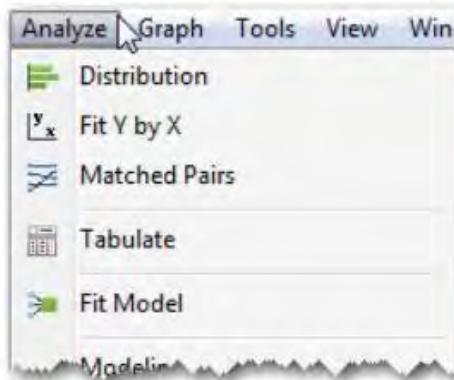
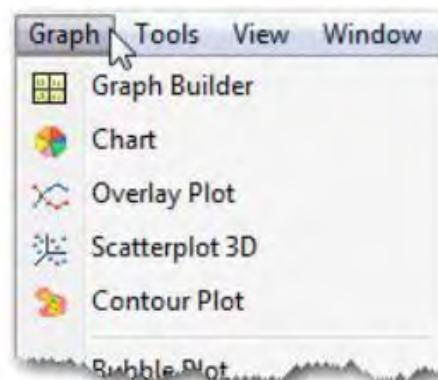
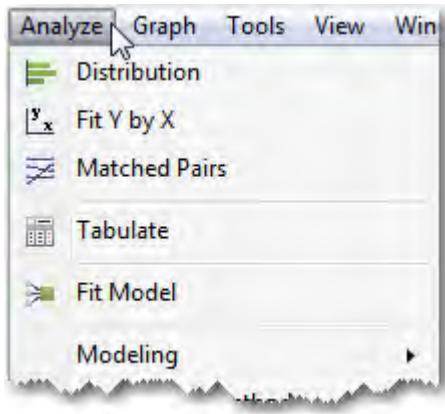


Figure 1.15b The Graph Menu



Note that each entry under these menus has both a name and an icon (on the Mac, the icons will not appear). The icons next to the **Graph** menu options give you a preview of each graph. From the **Analyze** menu, the icons depict the description or relationships you will see in graphs and statistical results (Figure 1.16).

Figure 1.16 Visual Cues Provided for Basic Analysis

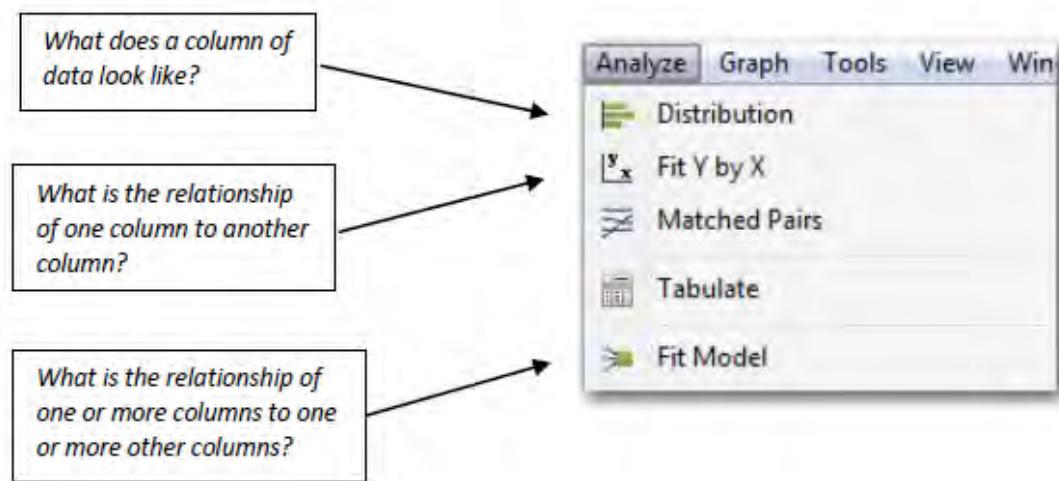


Note: The **Analyze** menu items produce both graphs and statistical results, while the **Graph** menu items produce only graphs.

Framework of the Analyze Menu

There is a problem-solving framework to the **Analyze** menu that we will discuss in detail in Chapter 5. As mentioned in the introduction, your exploratory objective will translate to these menu items. This structure streamlines the analysis process; in order to select the correct menu item, you only need to count how many columns you are interested in and know whether you are trying to describe, compare, or understand their relationship (see Figure 1.17).

Figure 1.17 Framework of the Analyze Menu



This framework cues you to the correct analysis choice on the menu without exposing you to many statistical terms until you need them. Make no mistake; you still get the statistics when you want them, but you do not have to know all the statistical terms or assumptions in order to access them.

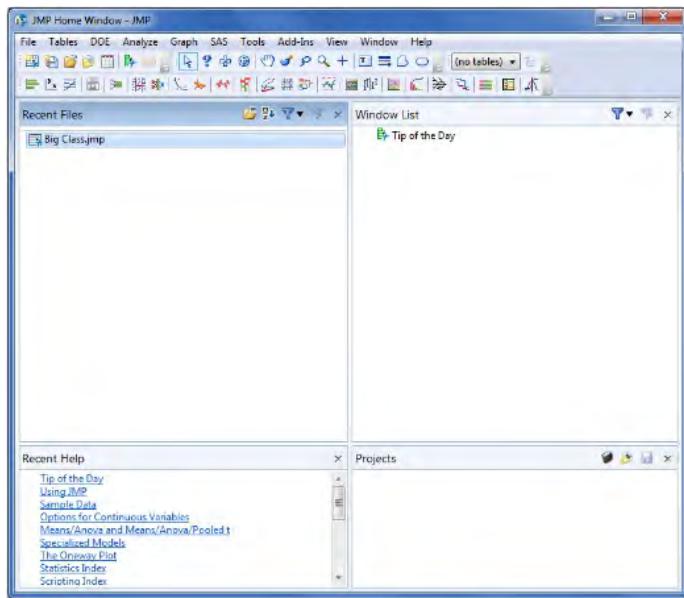
Note: JMP's **Analyze** menu contains terms such as Distribution and Fit Y by X that might be unfamiliar, but the ideas behind them are very straightforward. We describe them in simple terms as needed throughout the book. Many items under the **Analyze** and **Graph** menus are referred to as platforms or commands through this book. For example, Distribution and Fit Y by X are referred to as platforms.

1.4 Elements of using JMP

Before we launch JMP for the first time, let's look at the four common elements of a JMP analysis. All JMP analyses contain these and they follow a consistent process.

1. The first is the **JMP Home Window**, where you begin a JMP session (Figure 1.18). This is your mission control center. As described earlier in this chapter, from here you can open or create a data table or easily navigate between data tables, results, and help.

Figure 1.18 The JMP Home Window



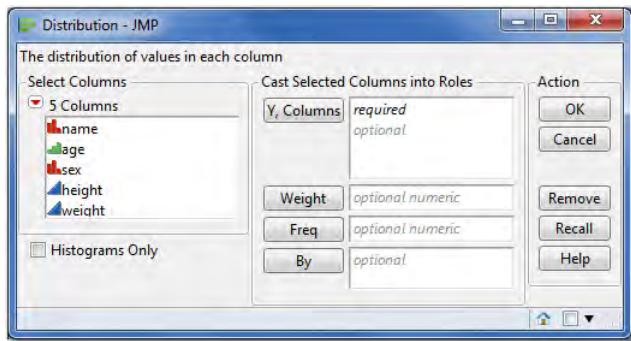
2. The second element is a **Data Table** where your data reside, which you may have imported or opened through the Home Window (Figure 1.19). The data table is also where you will usually initiate an analysis or graph described next. We will cover the Data Table in Chapter 2.

Figure 1.19 A JMP Data Table

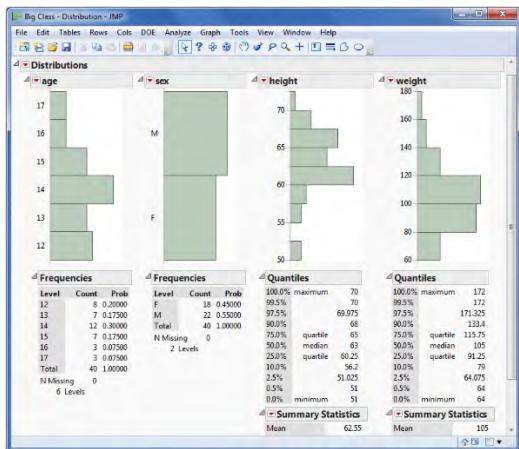
The screenshot shows the JMP software interface with the title bar "Big Class - JMP". The menu bar includes File, Edit, Tables, Rows, Cols, DOE, Analyze, Graph, Tools, View, Window, and Help. On the left, there is a navigation pane with sections for "Big Class", "Distribution", "Bivariate", "Columns (5/0)", and "Rows". The "Columns (5/0)" section lists "name", "age", "sex", "height", and "weight". The "Rows" section shows "All rows: 40", "Selected: 0", "Excluded: 0", "Hidden: 0", and "Labelled: 0". The main area displays a data table with columns for name, age, sex, height, and weight, containing 27 rows of student data.

	name	age	sex	height	weight
1	KATIE	12	F	59	95
2	LOUISE	12	F	61	123
3	JANE	12	F	55	74
4	JACLYN	12	F	66	145
5	LILLIE	12	F	52	64
6	TIM	12	M	60	84
7	JAMES	12	M	61	128
8	ROBERT	12	M	51	79
9	BARBARA	13	F	60	112
10	ALICE	13	F	61	107
11	SUSAN	13	F	56	67
12	JOHN	13	M	65	98
13	JOE	13	M	63	105
14	MICHAEL	13	M	58	95
15	DAVID	13	M	59	79
16	JUDY	14	F	61	81
17	ELIZABETH	14	F	62	91
18	LESLIE	14	F	65	142
19	CAROL	14	F	63	84
20	PATTY	14	F	62	85
21	FREDERICK	14	M	63	93
22	ALFRED	14	M	64	99
23	HENRY	14	M	65	119
24	LEWIS	14	M	64	92
25	EDWARD	14	M	68	112
26	CHRIS	14	M	64	99
27					

3. Once you have a data table open in JMP, you'll want to select a task through the JMP menus. These tasks (or commands as we call them in JMP) generate a **Launch Window** to execute your desired command (Figure 1.20). You will notice that the columns or variables from your data table are pre-populated in the Launch window. Chapters 3 through 6 will explore these tasks and their results.

Figure 1.20 A Launch Window

4. The result of any executed command is called the **Report Window**, which contains the graphs and statistics you've asked JMP to glean from your data (Figure 1.21). We will be seeing Report Windows throughout this book as we illustrate JMP's features, but Chapter 7 will focus on how to share these graphs and reports with others.

Figure 1.21 A Report Window

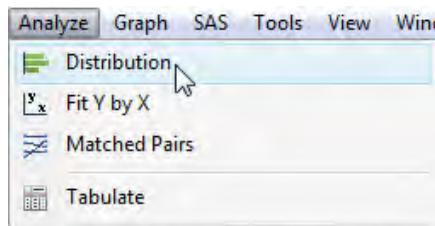
1.5 JMP Launch Dialog Windows

Throughout this book, each set of instructions used to create a graph or an analysis is prompted by a launch window that follows a consistent format and execution. To launch a window, however, you must first open a data table.

For purposes of illustration, we will open the Equity.jmp data table:

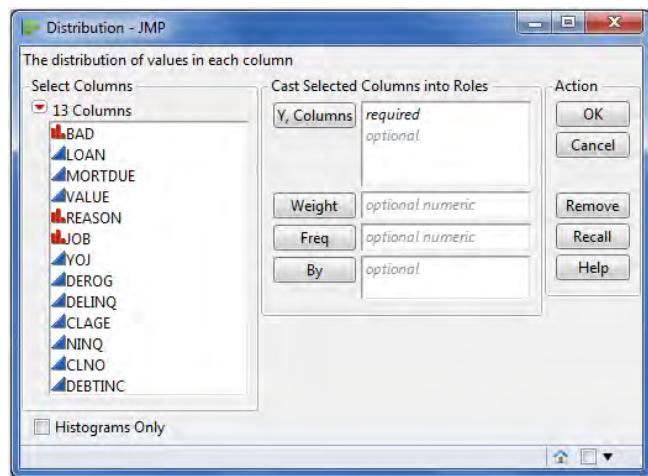
1. Select **Help ▶ Sample Data ▶ Open the Sample Data Directory ▶ Equity.jmp**.
2. Select **Analyze ▶ Distribution** (see Figure 1.22).

Figure 1.22 Selecting the Distribution Platform



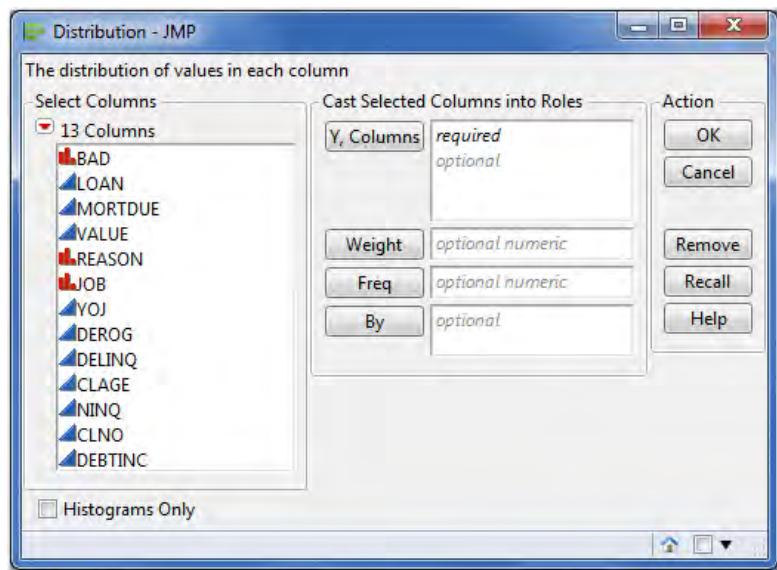
3. This generates the Distribution window with the columns (variables) from the Equity.jmp data table populated under the Select Columns window (see Figure 1.23).

Figure 1.23 The Distribution Launch Window



Most JMP launch windows consist of three main elements, organized from left to right (see Figure 1.24):

Figure 1.24 Launch Window Basics



1. **Available columns** (or variables) of data to analyze from your data table. These appear on the left under **Select Columns**.
2. **Roles** that you want to place (or cast) on the column(s). In this area, you see buttons and empty areas under **Cast Selected Columns into Roles**. Within these empty areas, you are given a hint in italics about which columns are required and which are optional to run the analysis.
3. **Action buttons** to execute commands.

To use this Distribution window or almost any other in JMP, click on a column and select the role (or click and drag the column into that role's empty space). Once you are satisfied with your selections, select **OK**.

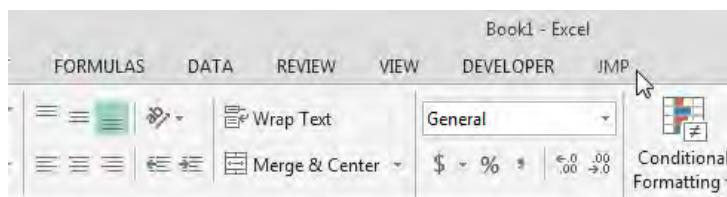
Almost every analysis and graph window in JMP appears in this way. Now that you've learned this format, you are ready to handle just about any command window in JMP.

Note: The **Y, Columns** role refers to what column you want to place on the vertical, or *y*, axis. In other windows, such as Fit *Y* by *X*, you also have an **X** role to select that corresponds to the horizontal, or *x*, axis. The **Weight**, **Freq**, and **By** roles are more specialized, but can streamline your analyses often without the requirement of reshaping your data (For more information, see **Help ▶ Books ▶ Using JMP ▶ Launch Windows**).

1.6 The Excel Add-In (Optional)

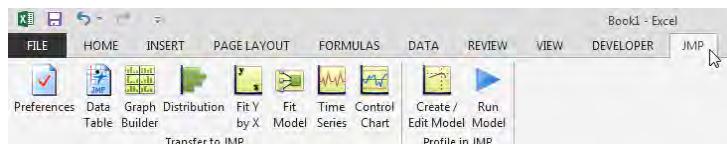
We find that many new users of JMP are often Microsoft Excel users too. JMP can easily import Excel data, which we will describe in greater detail in Chapter 2, but one feature that Excel power users may appreciate is the JMP add-in for Excel. The Excel add-in is a convenient Windows-only way to launch JMP platforms from within the Excel environment. If Excel is installed on your Windows computer and you then install JMP, the add-in should appear as a new tab along the top of your Excel window (see Figure 1.25). If it does not, go to ‘Add-ins’ within Excel and select the check box next to the JMP add-in item.

Figure 1.25 The JMP Add-In Tab in Excel



Selecting the JMP tab will reveal a JMP ribbon providing a good selection (but not all) of the commonly used JMP platforms (see Figure 1.26).

Figure 1.26 The JMP Ribbon In Excel

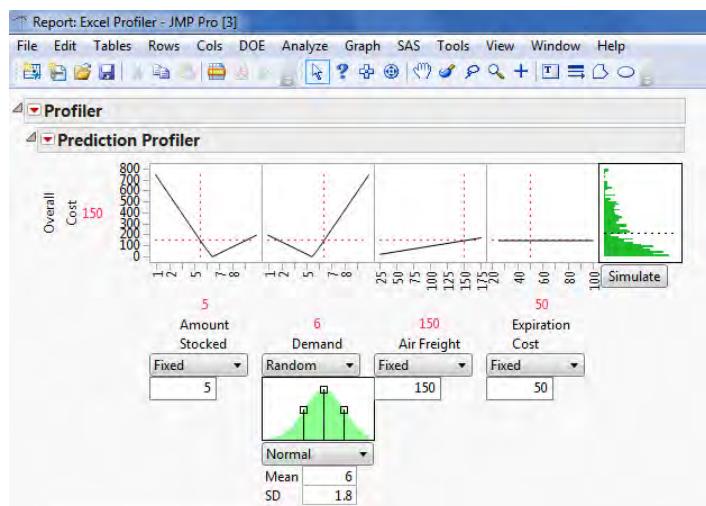


Because the JMP environment offers dynamic and visual exploration of your data, each JMP platform option will launch JMP, convert your Excel worksheet into a JMP data table, and set up the corresponding Launch window within the JMP environment. Let’s briefly summarize their functions.

1. **Preferences** help to bring your data to JMP in the right format. Here, you can specify the number of header rows in your Excel worksheet and whether to bring over hidden rows or columns.
2. **Data Table** automatically converts your Excel worksheet into a JMP Data Table. Note that it will utilize the preferences you’ve set. If your data does not transfer correctly, change your preferences accordingly or utilize the Excel Import Wizard discussed in Chapter 2.
3. **Graph Builder** is an easy-to-use data visualization platform. Selecting this option will convert your worksheet into a JMP data table, launch the Graph Builder platform, and populate the dialog with your variables or columns so that you are ready to visualize your data.

4. **Distribution, Fit Y by X, Fit Model, Time Series, and Control Chart** will again, convert your worksheet into a JMP data table and launch the corresponding platform with your variables ready to be assigned into roles.
5. **Create/Edit Model** and **Run Model** allow you to visualize your spreadsheet models using JMP's profiler. If you are interested in performing "what-if" analysis on your spreadsheet models, the profiler allows you to do so visually. This is a great tool for presenting models because you can interact with the model and immediately visualize the effect of change. It also contains Monte Carlo simulation to explore how uncertainty will affect your model and fine-tune it to achieve desired results (see Figure 1.27).

Figure 1.27 The Excel Profiler

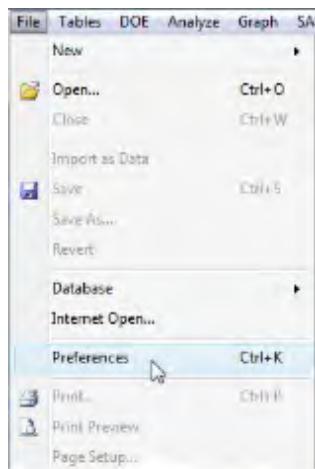


1.7 JMP Preferences

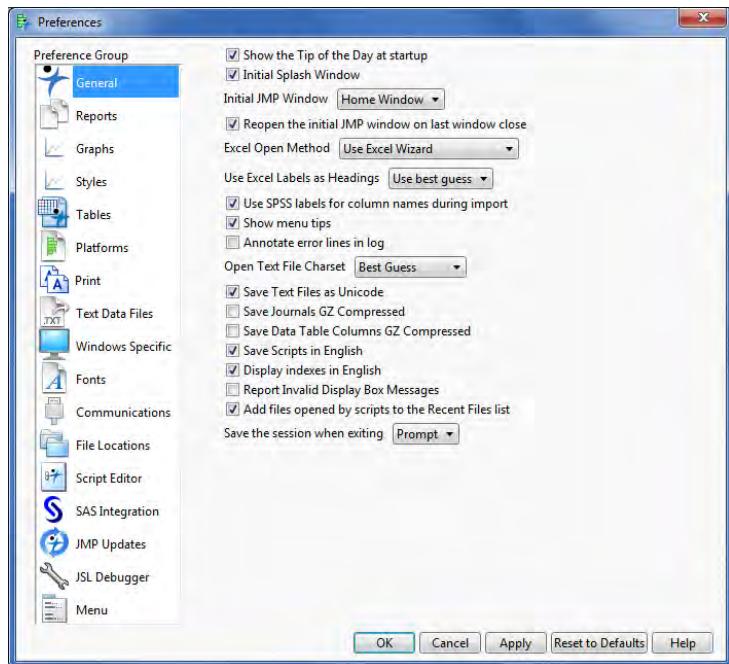
JMP's **Preferences** determine the way JMP appears or behaves on your machine. JMP has been carefully crafted to support the workflow of the data analyst. Its defaults have been selected to reflect common use, which we use in this book. However, JMP also provides options to tailor the software to corporate standards or individual tastes. In this section, we will explore how one can customize the look, feel, and options that appear in JMP. Preferences (**File ▶ Preferences**) are the primary means of setting or changing the defaults in JMP that you will see each time you operate the software—think global settings here. Virtually any function in JMP can be set as a default, including specific tests within any platform, the look of graphs, color schemes, font sizes and styles, and how JMP works with other products such as SAS.

To view the preferences, choose **File ▶ Preferences** (see Figure 1.28).

Figure 1.28 Accessing Preferences from the File Menu



This opens the Preferences window (see Figure 1.29), containing 17 main categories on the left and options within those categories on the right. You can change preferences by checking or unchecking the boxes within the categories on the right or by selecting items from drop-down menus. Changing preferences may affect such things as the graph or result format, the font, the location of a file, and much more, each and every time you use those features in JMP. If you are unsure about making a change to the preferences, we recommend that you wait until you have a need to do so.

Figure 1.29 The Preferences Dialog Window

Note: If you need to make a change within a single graph or result, note that JMP also provides many of these formatting options within the graphs themselves.

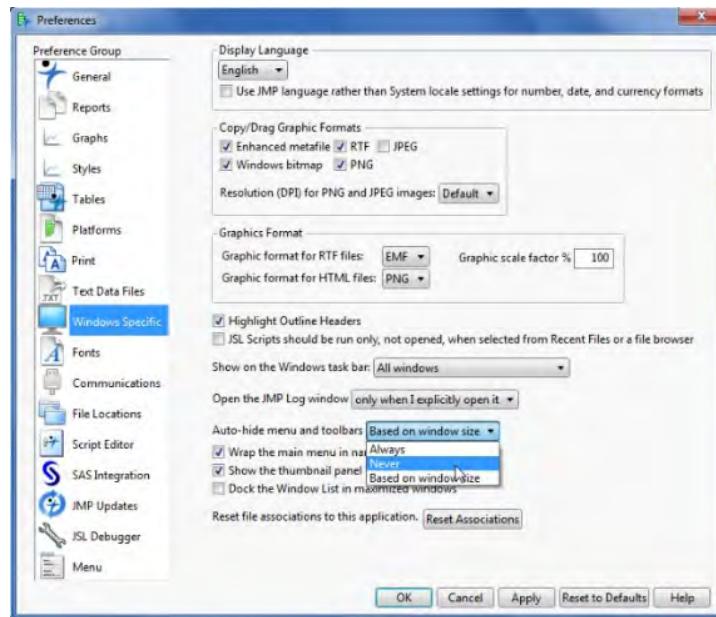
Let's see how this works. New users often prefer to "turn-off" the menu auto-hide option (which by design, provides a little more window real estate for graphics and statistics power users), making it a little easier to find the menu options described in this book.

Below we have an illustration of the menu hidden and un-hidden (Figure 1.30). Notice the "File", "Edit", etc menus appear when they are not hidden.

Figure 1.30 Illustration of Menu Hidden and Unhidden

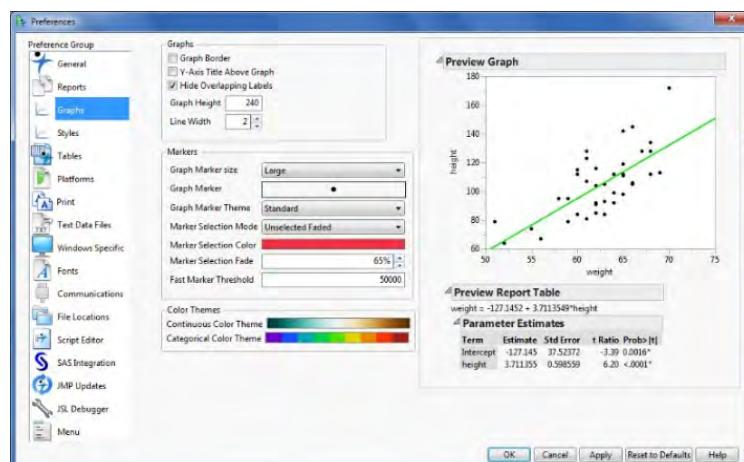
To change this “auto-hide” default to always show the menus, select **File ▶ Preferences ▶ Windows Specific ▶ Autohide menus and toolbar ▶ Never** (Figure 1.31).

Figure 1.31 Removing Menu Auto-Hide



If you wish to change the default marker size, style, or color themes employed in graphs, select **File ▶ Preferences ▶ Graphs**. Included is a handy preview to see how your selections will appear (Figure 1.32).

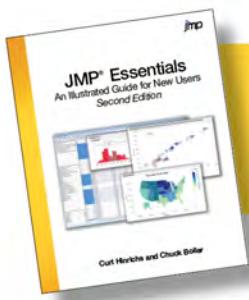
Figure 1.32 Graph Preferences



1.8 Summary

JMP was developed to help the business professional, scientist, or engineer get answers to the questions and problems they encounter. The navigation and menus within JMP provide a natural extension of your problem-solving and a direct means to explore your data and generate the results you need. This book uncovers the structure of JMP's menus and provides easy steps for producing results. The standardized format of the windows in JMP prompts you through most analysis and graphing. Results can be customized using global detailed preferences.

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Full book available for purchase [here](#).

Index

A

adding

- labels 57, 321
- visual dimension to data 55–57

add-ins (SAS) 308

Adobe Flash 269–271

Age variable 40

alternative overlay plots 98

analysis

- framing 205–213
- one column 171–182

Analyze menu 9, 11–13

animated graphs

- creating 269–272
- defined 256
- placing into PowerPoints 273–277
- sharing 269–272

Annotate tool 259, 260

attribute data 39

Automatic Recalc 238, 247

axis, changing for graphs 263

B

background color, changing for graphs 261

background maps, shaping 58–59

Bar charts 75–76, 321

Big Class.jmp 25, 40, 41, 55–57, 60

Bivariate plot 315, 321

Books (Help menu) 291

Box and Whisker plot 315, 321

box plot

See Box and Whisker plot

Bubble plot 126–127, 269, 321

C

C charts 90–91, 321

changing

- axis of graphs 263

- background color for graphs 261

- color for graphs 261

- modeling type 41
- preferences 21
- Chart command 3
- charts
 - about 70–72
 - Bar 75–76, 321
 - C 90–91, 321
 - individual range 82–83
 - Line 75–76, 323
 - moving range 82–83, 323
 - NP 88–89
 - P 86–87, 324
 - Pie 73–74, 324
 - R 84–85, 324
 - run 80–81, 324
 - scatter 75–76
 - U 92–93, 327
 - Variability 79, 94–95, 327
- Chi-Square, shortcuts for 321
- cleaning data 42–52
- color

- changing for graphs 261

- for columns 321

Column Info Dialog 321

Column Properties menu 47

columns

- See also* problem solving

- coloring 321

- comparing 183–192, 197–213

- marking 321

- one-column graphs 99–107

- two-column graphs 108–120

Columns panel (data table) 37

comma (,) 319

comparing columns 183–192, 197–213

concatenate 321

confidence curves 235

Confidence Interval 315

Contingency Platform 321

Contingency Table 315–316

continuous data 39

- contour 122–123, 153
- Control Chart Builder method
- C charts 91
 - individual/moving range charts 83
 - NP charts 88
 - P chart 86
 - run charts 81
 - U charts 93
 - X-Bar/R-charts 84
- Control Charts
- about 76, 79
 - C charts 91
 - Excel add-in 20
 - individual/moving range charts 83
 - Legend 125, 127, 142
 - NP charts 89
 - P chart 87
 - run charts 81
 - shortcuts for 321
 - Tree Map 124–125
 - U charts 93
 - Variability charts 94
 - X-Bar/R-charts 84
- conventions, explained 2–3
- correlation 316, 321
- count 316
- count data 39
- covariance 321
- Create Model Excel add-in 20
- creating
- animated graphs 269–272
 - dynamic dashboards 278–280
 - exportable animated graphs 269–272
 - JMP data tables 35
 - Profiler for use with Flash files 131
 - Profiler from Fit Model 131
 - thematic maps 77
- customizing graphs 70, 257–263
- CUSUM 321
- D**
- data
- about 25
 - adding labels to 57
 - adding visual dimension to 55–57
 - attribute 39
 - Big Class.jmp 25
 - cleaning 42–52
 - continuous 39
 - count 39
 - defined 39
 - distribution analysis for columns of 175–182
 - dynamic linking of 178
 - excluding 54
 - filtering 53–54, 214–231
 - formatting 42–52
 - getting into JMP 26–35
 - hiding 54
 - highlighting 53–54
 - importing into JMP 29
 - mapping 323
 - mining shortcuts 321
 - mining using Partition platform 203–205
 - preparing using Recode command 199–203
 - selecting 53–54
- Data Filter
- about 54
 - command 216–228
 - shortcuts for 321
 - using 54
- data sets (SAS), file extensions for 26
- Data Table
- about 3–4, 36–38
 - creating JMP 35
 - as element of JMP 15
 - Excel add-in 19
 - file extensions for 26
- data types 39–40
- database files, importing 34
- dates, formatting 45
- deciles 318
- decimal places, formatting 44
- degrees of freedom (DF) 316
- Delwiche, Lora
- The Little SAS Book: A Primer* 310

density ellipses 321
 descriptive statistics, shortcuts for 322
 design of experiments, shortcuts for 322
 dialog windows, launching 17–18
Discovering JMP 291
 discrete data 39
 displaying multiple columns in graphs 121–131
 Distribution
 defined 316
 Excel add-in 20
 shortcuts for 322, 327
 distribution analysis, for columns of data 175–182
 distribution fitting, shortcuts for 322
 Distribution plot 100–101, 196
 DOE menu 9
 Drop Zone 70–76
 duration, formatting 45
 dynamic dashboards, creating 278–280
 dynamic graphs 256, 268
 dynamic linking 104, 178

E

Edit menu 9
 Edit Model Excel add-in 20
 Effect Leverage 242
 Element Type icons 137, 140
 Enter Beginner's Tutorial button 6
 Equity.jmp data table 17–18
 Excel
 add-in 19–20
 file extensions for 26
 Import Wizard 31–32
 importing files 30
 shortcuts for files 322
 excluding data 54
 experimental design, shortcuts for 322
 exponential smoothing, shortcuts for 322
 external resources 300–301
 extracting subsets with Table command 214–216

F

F ratio 316
 FACS files, file extensions for 26
 File Exchange 292
 file extensions 26
 File menu 9
 files, shaping 58–59
 filtering data 53–54, 214–231
 Financial.jmp 172–175, 197–198
 Fit Line, shortcuts for 322
 Fit Model platform
 about 195, 196
 creating Profiler from 131
 Excel add-in 20
 Fit Polynomial, shortcuts for 322
 Fit Y by X platform 20, 183–192, 196, 322
 Flash files, creating Profiler for use with 131
 forecasting, shortcuts for 322
 formatting
 data 42–52
 dates 45
 decimal places 44
 duration 45
 time 45
 Formula Editor 48–49, 322
 framing analysis 205–213
 frequency 316
 frequency distribution, shortcuts for 322
 Frequently Asked Questions (FAQs) 300
 full factorial design, shortcuts for 322

G

Gauge chart, shortcuts for 322
 goodness-of-fit, shortcuts for 322
 Graph Builder platform
 about 70–72, 133, 167
 accessing 70
 Distribution plot 101
 Excel add-in 19
 Mosaic plot 105, 119
 Oneway plots 116
 Outlier Box plot 102
 producing graphs using 133–143

- producing maps using 144–153
 - Scatterplot 110
 - Scatterplot (with Polynomial Fit) 112
 - Scatterplot (with Spline Fit) 114
 - shortcuts for 323
 - thematic maps 77–78
 - Tree Map 125
 - variability charts 94
 - Graph menu 1, 3, 9, 11–12, 70
 - graphs
 - See also* sharing graphs
 - about 69–70
 - basic charts 70–76
 - Bubble plot 126–127, 269, 321
 - control charts 79–99
 - displaying multiple columns 121–130, 121–131
 - dynamic linking of 178
 - one column 99–107
 - Overlay plots 79–98, 324
 - Pareto plots 79–99, 324
 - producing using Graph Builder 133–143
 - Profiler 130–131, 324
 - Scatterplot 3D 122–123
 - Scatterplot Matrix 128–129
 - shortcuts for 323
 - Tabulate 154–167
 - TechStock.jmp 134–143
 - thematic maps 77–78
 - Tree Map 124–125, 327
 - two column 108–120
 - Variability plots 79–99, 327
- H**
- Height variable 40
 - help
 - about 287
 - external resources 300–301
 - Help menu 289–298
 - Help tool 288
 - JMP Starter window 299
 - Help Contents (Help menu) 289–290
 - Help Index (Help menu) 289–290
- I**
- Help menu 9, 10, 289–298
 - Help tool 288
 - Hemedinger, Chris
 - SAS For Dummies* 310
 - hiding data 54
 - highlighting data 53–54
 - histograms
 - shortcuts for 323
 - stacking 262
 - Holt-Winters 323
 - Home Window 7–8, 14
 - horizontal bar chart, shortcuts for 323
 - horizontal layout, for graphs 262
 - HTML 5, sharing dynamic graphs with 268
 - HTML files, file extensions for 26
- J**
- IF statements 42
 - Import Wizard (Excel) 31–32
 - importing
 - data into JMP 29
 - database files 34
 - Excel files 30
 - text files 33
 - individual range chart 82–83
 - input 45, 52, 107, 197–198, 209
 - inputs 204
 - integrating JMP with SAS 303–313
 - Interactive HTML 5 269
 - interquartile range 316
 - interval scale data 39
 - IR chart, shortcuts for 323
- K**
- JMP
 - See also* specific topics
 - about 1–2
 - Data Tables 36–38
 - Discussion Forum 292
 - elements of using 14–16
 - Excel add-in 19–20
 - file extensions for 26
 - files, opening 27–28

getting data into 26–35
 Home Window 7–8
 importing data into 29
 integrating with SAS 303–313
 JMP 12 xi, 2, 30, 34, 264, 269
 launching 5–8
 launching dialog windows 17–18
 menus 9–13, 320
 Preferences 21–23
 reasons for using 313
 SAS training for 301
 shortcuts 319–326
 Starter window 299
 technical support 300
 Toolbar 259–260
 User Community (Help menu) 292
 versions 11/12 2, 5
 webcasts 300
 website 38, 300

JMP/JMP Pro 5
 Join option (Tables menu) 62–63
 joining shortcuts for 323

K

Knowledge Base 292
 Kruskal-Wallis Test, shortcuts for 323

L

labels, adding 57, 321
 Lasso tool, selecting individual points with 229–231
 Launch Window, as element of JMP 16
 Layout option, sharing results with 281–284
 least squares regression, shortcuts for 323
 Likert scales 39
 Line chart 75–76, 323
 Lines tool 259, 260
The Little SAS Book: A Primer (Delwiche and Slaughter) 310
 Logistic Fit 117
 logistic regression 316, 323, 324
 logit models 316

M

Mac, accessing JMP on 5–6
 Make Into Data Table 162
 mapping data 323
 maps, producing using Graph Builder 144–153
 marking columns 321
 MATLAB code, file extensions for 26
 maximum 316
 McDaniel, Stephen
SAS For Dummies 310
 mean 317
 median 317
 memory capacity 38
 menus (JMP) 9–13, 320
 metadata 36
 minimum 317
 mining data using Partition platform 203–205
 Minitab Worksheets, file extensions for 26
 missing data 64–66
 Missing Data Pattern window (Tables menu)
 64–66
 model fitting 232–252
 Modeling tool 196
 modeling type 39–41
 Mosaic plot 104–105, 118–119, 323
 Movies.jmp 42–43, 50–51, 52, 154–167
 moving averages 323
 moving range chart 82–83, 323
 multiple comparisons, shortcuts for 324
 multiple regression 317, 324
 Multivariate platform, shortcuts for 324
 Multivariate window 65

N

Name variable 40
 95% confidence curves 235
 nominal data 39
 Normal Quantile plot 103
 NP chart 88–89

O

one-column graphs
 about 99

- Distribution plot 100–101
- Mosaic plot 104–105
- Normal Quantile plot 103
- Outlier Box plot 102
- Time Series 106–107
- one-way analysis of variance (one-way ANOVA) 171–182, 317, 321, 324
- Oneway plots 115–116
- Open DataBase Connectivity standard (ODBC) 26
- opening
 - dialog windows 17–18
 - Graph Builder platform 70
 - JMP 5–8
 - JMP files 27–28
 - SAS programs 307–308
- OpenStreet Maps 59
- ordinal data 39
- outlier 317
- Outlier Box plot 102, 324
 - See also* Box and Whisker plot
- Outputs 204
- Overlay plots 79, 97, 98, 324
- P**
 - P chart 86–87, 324
 - Parallel plot 120, 324
 - Pareto plot 79, 96, 324
 - Partition platform
 - data mining using 203–205
 - defined 317
 - shortcuts for 324
 - Partition Trees 209–210
 - paste functions 266–267
 - Paste special 266–267
 - Percentile 190, 316, 318
 - Phase chart, shortcuts for 324
 - Pie chart 73–74, 324
 - Pivot-Table, shortcuts for 324
 - Point chart, shortcuts for 324
 - Polygon tool 259
 - power calculations, shortcuts for 324
 - PowerPoint
- help (website) 273
- placing animated graphs into 273–277
- placing graphs into 264–267
- Prediction Profiler 240–252, 324
- Predictive Modeling, shortcuts for 324
- Preferences
 - about 21–23
 - Excel add-in 19
- Prob $> F$ 317
- Prob $> t$ 317–318
- problem solving
 - about 169–170, 195–196
 - analyzing one column 171–182
 - comparing columns 183–192, 197–213
 - model fitting 232–252
 - visualization 232–252
 - what-if analysis 232–252
- Process Control, shortcuts for 324
- Profiler 130–131, 324
- program files (SAS), file extensions for 26
- Q**
 - qualitative data 39
 - Quantile plot 103
 - quantiles 318
 - quantitative data 39
 - quartiles 318
 - Quick Guide 4
- R**
 - R chart 84–85, 324
 - R code, file extensions for 26
 - ratio data 39
 - Recode command 42, 52, 199–203
 - recursive partitioning, shortcuts for 324
 - red triangle 55, 65
 - regression
 - defined 318
 - logistic 316, 323, 324
 - multiple 317, 324
 - shortcuts for 324
 - simple 324, 325
 - regression trees 324

Report Window 16
 residual analysis 324
 resources, external 300–301
 response surface, shortcuts for 324
 results, understanding 315–318
 row labels, producing 120
 row states 53–54
 Rows menu, adding visual dimension to data 55–57
 Rows panel (data table) 37
 RSquare 318
 Run charts 80–81, 324
 Run Model Excel add-in 20

S

S chart, shortcuts for 325
 sample data directory, shortcuts for 325
 Sample Data Index (Help menu) 294–295
 sample size calculations, shortcuts for 324
 San Francisco Crime.jmp 144–153
 SAS
 add-ins 308
 integrating with JMP 303–313
 Libraries 306
 Metadata 304–307
 reasons for using 313
 training in for JMP 301
 working with data 303–307
SAS For Dummies (McDaniel and Hemedinger) 310
 SAS programs 307–313
 SATByYear.jmp 257–258
 Save Script to Data Table 223, 285
 saving graphs with scripts 285–286
 scatter charts 75–76
 Scatterplot
 See also bivariate plot
 about 109–110
 with Polynomial Fit 111–112
 shortcuts for 325
 with Spline Fit 113–114
 Scatterplot 3D 122–123
 Scatterplot Matrix 128–129

screening design, shortcuts for 325
 scripts, sharing graphs with 285–286
 Search the Help (Help menu) 289–290
 selecting
 data 53–54
 individual points with Lasso tool 229–231
 selection path, example of 2
 Selection tool 259
 semicolon (;) 319
 Set Format 161
 Shapefiles, file extensions for 26
 shaping background maps and files 58–59
 sharing graphs
 about 255–256
 animated graphs 269–272
 changing axis 263
 changing background color 261
 changing color 261
 creating dynamic dashboards 278–280
 customizing 257–263
 horizontal layout 262
 JMP Toolbar 259–260
 with Layout option 281–284
 placing animated graphs into PowerPoints 273–277
 placing into PowerPoint or Word 264–267
 presenting effectively 256
 with scripts 285–286
 sharing dynamic graphs with HTML 5 268
 SHIFT key 72
 shortcuts (JMP) 319–326
 Show and Include 220, 237, 247
 simple regression, shortcuts for 324, 325
 Simple Shape tool 259
 Slaughter, Susan
 The Little SAS Book: A Primer 310
 sort, shortcuts for 325
 Sort option (Tables menu) 61
 Spearman's Rho, shortcuts for 325
 special paste functions 266–267
 Split 207–209, 213
 Split Prob 209
 SPSS data files, file extensions for 26

stacking histograms 262
 standard deviation 318
 standard least squares 318
 static graphs 256
 statistical modeling 197
 Statistics Index (Help menu) 297–298
 Stem-and-Leaf, shortcuts for 325
 Stepwise regression, shortcuts for 325
 subsets
 extracting with Table command 214–216
 shortcuts for 325
 sum of squares 318
 Summary option (Tables menu) 60
 Summary Statistics, shortcuts for 325

T

Table command, extracting subsets with 214–216
 Table panel (data table) 36–37
 tables, shortcuts for 325
 Tables menu
 about 9, 60
 joining 62–63
 missing data 64–66
 sorting 61
 Tabulate platform
 about 133, 154, 167
 Movies.jmp 154–167
 shortcuts for 325
 technical support (JMP) 300
 TechStock data table 45–46
 TechStock.jmp 134–143
 Teradata Database, file extensions for 26
 Test for Equal/Unequal Variances, shortcuts for 327
 Test for Normality, shortcuts for 327
 Test for Proportions, shortcuts for 327
 text files
 file extensions for 26
 importing 33
 thematic maps 77–78
 time, formatting 45
 Time Series plot

about 106–107
 Excel add-in 20
 shortcuts for 322, 327
 Tip of the Day (Help menu) 6, 295–296
 Toolbar (JMP) 259–260
 Tools menu 9
 Tree Map 124–125, 327
 t-Test, shortcuts for 325
 Tukey Box Plot 102, 327
 Tutorials (Help menu) 293
 Two or more factor ANOVA, shortcuts for 327
 two-column graphs
 about 108
 Logistic Fit 117
 Mosaic plot 118–119
 Oneway plots 115–116
 Parallel plot 120
 Scatterplot 109–110
 Scatterplot (with Polynomial Fit) 111–112
 Scatterplot (with Spline Fit) 113–114

U

U charts 92–93, 327
 Univariate platform, shortcuts for 322, 327
 user groups 301
Using JMP (SAS) 47, 67

V

value ordering 50–51
 Variability chart 79, 94–95, 327
 variables
 See columns
 versions (JMP) 2, 5
 View menu 9
 viewing preferences 21
 visual dimension, adding to data 55–57
 visualization 232–252

W

Web Resources 292
 webcasts (JMP) 300
 websites
 JMP 38, 300

PowerPoint Help 273
user groups 301
Weight variable 40
Wilcoxon Rank Sum Test, shortcuts for 327
Wilcoxon Signed Rank Test, shortcuts for 327
Window menu 9
Windows PCs, accessing JMP on 5
Word, placing graphs into 264–267
writing SAS programs 309–310

X

X-Bar charts 84–85, 327
xBase data files, file extensions for 26

Y

Y, Columns 18

Z

z-Test, shortcuts for 325

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About These Authors



Curt Hinrichs is Senior Manager of Marketing at SAS Institute Inc. Curt joined SAS in 2006 to develop and launch the JMP Academic Program that provides faculty, researchers, and students with easy access to JMP software and learning resources. Curt and his team are charged with developing JMP users among the next generation of data analytics professionals. They work directly with faculty, authors, and

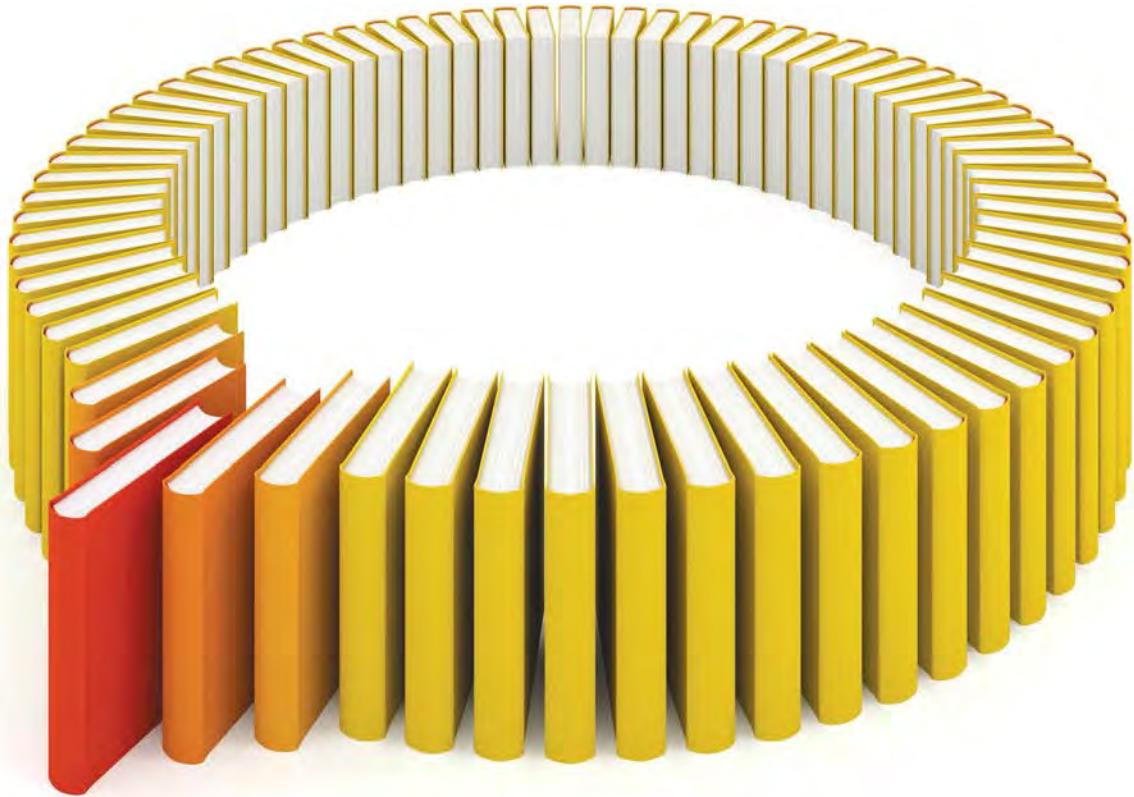
administrators and partner with leading academic societies, publishers, and service providers to support the effective use of JMP software in the classroom. Prior to joining SAS, Curt worked as an acquisitions editor for Thomson Learning, and later worked as Publisher and Vice President/Editor in Chief for its Mathematics and Statistics Publishing Group. He holds a bachelor's degree in economics from San Diego State University.



Chuck Boiler is the U.S. Systems Engineer Manager for JMP, a business unit of SAS. Since joining SAS in 1997, he has held management roles with JMP and helped develop solutions for conducting many types of analysis, including design of experiments for the semiconductor industry, quality control for pharmaceutical manufacturing, and marketing applications for survey analysis using JMP. Boiler currently works with

customers and U.S. field engineering staff to help them solve business problems and discover hidden opportunities in data. Earlier in his career he worked for Abacus Concepts, makers of StatView software, as technical services manager and software quality assurance manager. A member of the American Society of Quality, Boiler received a bachelor's degree in education from the University of Oregon and has done graduate work in ancient philosophy at the Graduate Theological Union in Berkeley, California. He is a graduate of Gallup University's Great Manager Program.

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