



Philadelphia Convention Center
Philadelphia, Pennsylvania -- April 10 - April 13, 2005

RESERVATION CUTOFF IS
MARCH 11, 2005!!!
Blocks may sell out prior to cutoff so
** BOOK EARLY **

INSTRUCTIONS

To receive special SUGI room rates,
deadline date for making reservations is
March 11. After this date, SUGI rates
and rooms will be based on availability,
and requests should continue to be
made through the Housing Bureau.
After April 5, please contact the appro-
priate hotel(s) directly for any reserva-
tions, changes, or cancellations.

INTERNET: For best availability and
immediate confirmation, make your
reservation the SUGI 30 web site
http://support.sas.com/sugi30/

FAX: Only fully completed forms will be
accepted at the Housing Bureau at
(803) 753-9079. Use one form
per room, make copies as needed.

MAIL: Only fully completed forms will be
accepted at the ConferenceDirect,
SUGI 30, 17206 Lancaster Highway,
Suite 508, Charlotte, NC 28277.

ACKNOWLEDGEMENTS

The Housing Bureau will send you an
acknowledgement of your reservation.
Please review all information for
accuracy. If you do not receive your
acknowledgement within 7 days or have
questions regarding your reservation,
please contact the Housing Bureau by
fax (803) 753-9079 OR by email at
sugi@conferencedirect.com.

NOTE: You will NOT receive a
separate confirmation from the hotel.

ROOM RATES/TAXES

Each room night rate is subject to 14%
tax, (subject to change).

SPECIAL REQUESTS

Special requests (other than disability-
related services) cannot be guaranteed.
However, hotels will do their best to
honor all requests. Hotels will assign
specific room types upon check-in,
based on availability.

DEPOSITS

All reservations must be guaranteed
with a credit card or check. Credit
cards will not be charged a deposit.
Checks are only accepted with mailed
forms in the amount of \$200 deposit
made out to ConferenceDirect and
sent to the address listed above.

CHANGES/CANCELLATIONS

ConferenceDirect will charge a \$25
processing fee per reservation for all
cancellations. In addition to this proc-
essing fee, cancellations and no-shows
will be subject to individual hotel policy
charges (see details on website). Res-
ervations should be changed or can-
celled through the Housing Bureau
through April 5, 2005. Please do not
contact the hotels directly until after
April 5, 2005.

HOTEL RESERVATION FORM

FOR BEST AVAILABILITY, MAKE YOUR RESERVATION VIA INTERNET

http://support.sas.com/sugi30/

Arrival Date Departure Date

First Name M.I. Last Name

E-mail Address:

Daytime Phone: Fax:

If providing international numbers, please include country and city access numbers

Company

Address

Address 2

City/State/Province

Zip/Postal Code, Country

HOTEL SELECTION

Please list hotels in order of preference.

Philadelphia Marriott Downtown # of occupants

ROOMMATE 1

Courtyard Philadelphia Downtown ROOMMATE 2

ROOMMATE 3

Loews Philadelphia Hotel ROOMMATE 4

of occupants # of beds requested

Check here if you have a disability requiring special services Non smoking room request

Special requests:

DEPOSIT INFORMATION

All reservations requests must be guaranteed. Credit cards will not be charged prior to the arrival date. Hotel Reservation Forms received without a valid credit card will not be processed. Please be advised that the credit card must be valid through the dates of the convention or your reservation will not be processed. Checks are only accepted with mailed Hotel Reservation Forms, in the amount of \$200 deposit and made payable to ConferenceDirect.

American Express Discover Diner's Club

MasterCard Visa

Card Number Exp. Date

Name on Credit Card

Cardholder's Signature*

Necessary to process reservation