Abstract

In the enhancement of your report output, you are limited only by your imagination!

SAS®Enterprise Guide® has become a very powerful, yet easy-to-use, reporting tool in your Business Intelligence applications. In this presentation we will explore some options for enhancing your output, ranging from applying a simple SAS-supplied format, through to some complex conditional highlighting, and the use of the Output Delivery System (ODS). Sample code will be included so you can take advantage of these tools without really having to learn the detail of them if you don’t wish to. We will also examine some older techniques that are still in common usage, such as Annotate and Data Step Graphics Interface, and some of the latest techniques that have been included in the new SAS® Enterprise Guide® 4.3 toolkit.

Introduction

The main purpose of this paper is to explore the many and varied means of enhancing the output you produce from SAS® Enterprise Guide®. The presentation has been broken into two categories. The first addresses techniques that can be used without any programming knowledge by using the available menus from SAS® Enterprise Guide® as it is installed. In the second category, some techniques that require some programming expertise are addressed.
No Programming Required!

The following techniques require no extra code, and can be achieved by using the available options from the standard task menus and wizards.

Titles

Most reports need a title! SAS® Enterprise Guide® provides a unique default title for each different task. In most cases, the default title is the task name, with occasionally an accompanying subtitle. For example the default title for the Summary Statistics task is “Summary Statistics”! How exciting/descriptive is that? Fortunately, most tasks also provide an opportunity to define your own titles. When you click on the Titles option from the selection panel, SAS® Enterprise Guide® will open up a window that allows you to specify your own Titles and Footnotes (more about footnotes in the next section). Initially you will see the default title already included in the titles panel. To change that title, simply click on the Use default text check box, and you can now type in your own text. Use the Enter key to insert a carriage return and enter a maximum of 10 lines. If you don’t want a title on your report, simply delete all the text. By default, your title lines will be centred on the page.
Footnotes

The rules that govern footnotes are the same as those that govern titles. They are managed from the same panel as your titles. The main difference is that you will see that there is a significant default footnote. At first glance, the default footnote looks rather horrifying, but on closer inspection you will be able to see that it is providing environment and date/time information pertinent to this report. As with titles, click on the Use default text check box, and you can now type in your own text or delete everything if you don’t want a footnote.
Changing the defaults

From the **Tools → Options → Tasks General** panel you can specify a default Title and replace the existing default Footnote. The text you enter here will become the new defaults for your titles and footnotes and will be used in all output unless you modify them as described above.

Add some Macro

Whenever a SAS session is initiated (including SAS® Enterprise Guide®) a series of macro variables is created for your use. To see some in use, go to the footnotes window of any task.
The Macro variables in the above footnote resolve to:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Janet</td>
<td>F</td>
<td>15</td>
</tr>
<tr>
<td>9</td>
<td>Jeffrey</td>
<td>M</td>
<td>13</td>
</tr>
<tr>
<td>10</td>
<td>John</td>
<td>M</td>
<td>12</td>
</tr>
</tbody>
</table>

Generated by the SAS System ('SASApp', X64_SRV08) on December 22, 2010 at 03:34:31 PM

Note they include the date and time that your report was produced. You can create your own default footnote or title from TOOLS → OPTIONS → TASKS GENERAL

Some of the default macro variables include:

- &systime: The time your session began. 12:23
- &sysdate: The date your session began. 16NOV10
- &sysdate9: The date your session began. 16NOV2010
- &syslast: The name of the most recently created dataset. work.select

In the default footnotes are examples of how these macro variable values can be customized using the %sysfunc macro function. For example, %TRIM(%SYSFUNC(TIME(), NLTIMAP20.) uses the TIME function to retrieve the current time from the system clock, the NLTIMAP format is applied, then the result is
TRIMed to remove any trailing blanks, leaving us with the current time formatted with AM or PM on the end.

**Change the Report Format**

Another simple way to modify the appearance of your report is to change the report format. By default, SAS® Enterprise Guide® printed output will be presented as a SAS Report. To change this default, go to TOOLS → OPTIONS → RESULTS GENERAL. There you will be able to choose from SAS Report, HTML, PDF, RTF or Text File output. By modifying this option, you are setting the default output format for all printed output.

This ‘global’ default can be overwritten at the Task level. From the Properties window for a Task, select the Results dialog, and from there you have the option to over-ride the settings set in TOOLS → OPTIONS → RESULTS GENERAL. Changing the settings for a task will make the effective for just that task.
### Examples

#### A SAS Report

<table>
<thead>
<tr>
<th>Name</th>
<th>Sex</th>
<th>Age</th>
<th>Height</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alfred</td>
<td>M</td>
<td>14</td>
<td>69.0</td>
<td>112.5</td>
</tr>
<tr>
<td>Alice</td>
<td>F</td>
<td>13</td>
<td>56.5</td>
<td>84.0</td>
</tr>
<tr>
<td>Barbara</td>
<td>F</td>
<td>13</td>
<td>65.3</td>
<td>98.0</td>
</tr>
<tr>
<td>Carol</td>
<td>F</td>
<td>14</td>
<td>62.8</td>
<td>102.5</td>
</tr>
<tr>
<td>Henry</td>
<td>M</td>
<td>14</td>
<td>63.5</td>
<td>102.5</td>
</tr>
<tr>
<td>James</td>
<td>M</td>
<td>12</td>
<td>57.3</td>
<td>83.0</td>
</tr>
</tbody>
</table>

#### An HTML Report

<table>
<thead>
<tr>
<th>Name</th>
<th>Sex</th>
<th>Age</th>
<th>Height</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alfred</td>
<td>M</td>
<td>14</td>
<td>69.0</td>
<td>112.5</td>
</tr>
<tr>
<td>Alice</td>
<td>F</td>
<td>13</td>
<td>56.5</td>
<td>84.0</td>
</tr>
<tr>
<td>Barbara</td>
<td>F</td>
<td>13</td>
<td>65.3</td>
<td>98.0</td>
</tr>
<tr>
<td>Carol</td>
<td>F</td>
<td>14</td>
<td>62.8</td>
<td>102.5</td>
</tr>
<tr>
<td>Henry</td>
<td>M</td>
<td>14</td>
<td>63.5</td>
<td>102.5</td>
</tr>
<tr>
<td>James</td>
<td>M</td>
<td>12</td>
<td>57.3</td>
<td>83.0</td>
</tr>
</tbody>
</table>

#### An PDF Report
A further enhancement here is to apply a Style. This is a report definition, based on a cascading style sheet. There are many styles that come included in your SAS installation, and the simplest way to review them is to use the Style Manager, which is selected from the Tools drop-down menu. The HTML report above is an example of the Barretts Blue style.
To review the different styles, simply select a style in the left hand panel, and an example will be displayed in the right hand panel. To customise a style, first create a copy of it by selecting Create a Copy. The copy will now be included in the left panel and can be selected and edited by clicking the Edit button. Then to modify, for example, the heading text colour, click on the heading, then select a text colour.

**SAS Supplied Format**

Formats allow us to change the appearance of the data. There are dozens of supplied formats that can be used to change the appearance of both character and numeric data including currency and date/time data.
The following table illustrates some examples of numeric formats:

<table>
<thead>
<tr>
<th>Original Value</th>
<th>Format Applied</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1234.56</td>
<td>Dollar12.2</td>
<td>$1,234.56</td>
</tr>
<tr>
<td>18628</td>
<td>Date9.</td>
<td>01JAN2011</td>
</tr>
<tr>
<td>12345</td>
<td>Z10.</td>
<td>0000012345</td>
</tr>
</tbody>
</table>

The following table illustrates some examples of character formats:

<table>
<thead>
<tr>
<th>Original Value</th>
<th>Format Applied</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two words</td>
<td>$Char.</td>
<td>Two words *</td>
</tr>
<tr>
<td>Two words</td>
<td>$quote.</td>
<td>‘ Two words’</td>
</tr>
<tr>
<td>Two words</td>
<td>$Upcase.</td>
<td>TWO WORDS</td>
</tr>
</tbody>
</table>

*includes the two leading blanks

Formats are applied by accessing the properties of a variable and applying the chosen format, and selecting the overall width and number of decimal places.
User Defined Formats

For those occasions where SAS does not supply a suitable format, the Create Format task (from the Data selection list) allows you to create a format to your own specifications.

In the OPTIONS panel you need to provide a name, and select a format type. It is important that the format type matches the type of the variable you wish to apply this format to. ie if you want to apply it to a character variable, make this a character format.
Optionally you can specify a format width and a fuzz factor (a bit like rounding!) You must check that the correct server and library are selected, and then advance on to the ‘Define formats’ panel. Now follow the 5 simple instructions to complete the list of Ranges (what you have in your data set) and Labels (how you want it to appear in the report).

This technique can also be used to create groupings for numeric ranges. For example you may wish to summarise salaries into 3 categories: - 0-45000, 45001-75000, and over 75000.

When defining numeric ranges, click the downward pointing arrow beside ‘Discrete’ and select ‘Range’. Then use the ‘Inclusive’/’Exclusive’ options to make a value inclusive or exclusive as required.

In the Values box, the drop-downs at the right hand end provide 3 special values:

- **Low** – the lowest possible value
- **High** – the highest possible value
- **Other** – anything else that you haven’t defined

Now run the task. The next time you use the properties window to change or apply a format, there will be a new ‘User Defined’ category of formats, and your newly created format available for your selection.

**Charts and Plots**

Graphics can be a very powerful medium for presenting information – both summarised and detail. Charts provide the summarised view, while Plots give you the detail view. In both cases, a dash of imagination, and a pinch of artistic flair can often help you cook up something quite special. SAS® Enterprise Guide® provides a wizard for both tools to help you get up and running. As with most wizards, they assist you in building the basic structure, and then allow you to access the more detailed Advanced (or non-wizard) view to address the finer points.

When you start the Chart wizard, after verifying you have the correct dataset selected, you are asked to select a variable for the bars. This variable determines how many bars there will be on your chart – there will be a bar produced for each value of the variable. E.g. if you select GENDER you will end up with two bars; one each for the Males and Females. Similarly in the Pie chart wizard, you select a ‘Slice’ variable.
The Line Plot wizard is more explicit – it asks you to select a variable for each of the horizontal and vertical axis of your plot.

Having selected your chart variable, on page three of the wizard you are asked to select a method for colouring the bars on your chart. The default is to colour all bars the same, while the alternative – Bar Category – causes the wizard to generate a different colour for each bar.

Once you have completed as much as you can via the wizard, you might want to ‘Open in advanced view’. This gives you access to the non-wizard version of the task, and usually there are more options available to you that aren’t accessible via the wizard. To open in advanced view, right click the task, then Open -> Open in Advanced View. It is important to remember that once you have opened in advanced view, you cannot then go back and open the task via the wizard!

Maps

A very pictorial way of presenting your information is to generate a map. There are several mapping options, with map datasets for every country included in your SAS installation. They are stored in your Maps library which you can find in the Explorer window. A wizard will guide you through the process, however you need to build a response dataset first. The response dataset will contain at least two variables – one to identify the region and a second for the region’s value. In the example below, the identifying map variable is called ID, as is the identifying variable in the response dataset.
For a description of Names and Identifying numbers, go to http://support.sas.com/rnd/datavisualization/mapsonline/html/description_of_formats.html

The major advantages of using a map are

- Colour
- Summarization
- Spatial view providing relativity

Colour provides the ability to emphasise and de-emphasise bar or regions on a chart. It also provides separation between regions.

Summarisation provides the capability to represent many lines of data with a single item on a chart, and the spatial capability allows us to view geographical areas relative to each other.

A map does not necessarily have to be a geographical region – it can be a floor plan of a building or display space for example, or any geometrical shape that can be digitized and broken up into internal areas. There are SAS procedures available that help you digitize a custom area and create a map dataset from it. Similarly there is a procedure for removing internal boundaries from a map dataset. For example the USCOUNTY map could be taken and all its internal boundaries removed, leaving just an outline map of The USA. Alternatively, custom internal boundaries can be digitized and added to an existing map.
Create a Report

Having created reports from the various tasks in your project, the Report building option allows you to gather several reports together into a single composite document. Note that this facility can only combine reports that have been created in the SAS Report format. You can check/confirm this via TOOLS → OPTIONS → RESULTS → RESULTS GENERAL and make sure that SAS Report box is checked.

To build a composite report, select FILE → NEW → REPORT. The New Report window will open and show you all your individual reports that have been created in your current process flow.

It now becomes a simple task of dragging and dropping items from the left hand pane into the right hand pane and arranging them as desired. Once you drop an item into the Report Layout pane, you have the option to reposition by drag and drop, or resize by selecting the item and dragging on the handles, or using ALT and the up, down, left or right arrow keys.
Once you have your documents in place, you can preview the final result by selecting an item, and then use the Show Preview button. When you feel you have everything in place, select OK to close the window and return to the process flow. Now you can open the report from the process flow window and make any final alterations. From the tabs at the top of the report you can, for example, remove page breaks, select which titles and footnotes you want to keep/remove, export the report or email it, or publish it to a portal. You will also see there are buttons for inserting text and images – you logo for instance. Images supported include BMP, JPG or GIF files.

An alternative method is to use the document builder. This requires that all your reports have been created as HTML output only. Go to TOOLS → Create HTML Document Where you can select HTML output from your tasks into a combined document, and then apply a SAS® Style to the final product.

Add a Little Code!

The following group all require a little code – in fact some require more than a little code.

Formats

Earlier, we looked at some examples of how to use SAS® supplied formats, and also how to build and apply custom formats. This section looks at some advanced techniques for creating picture formats, creating formats that apply other formats, and building a format from the contents of a dataset.
Picture formats allow us to create print masks for printing numeric data values. For example – there is no format that will print a phone number with the STD code in brackets and a hyphen between the third and fourth digit, nor is there one for printing GST numbers with inserted hyphens. A picture format addresses both of these. But SAS® Enterprise Guide® does not provide a picture format option, so we need to roll our sleeves up and get our hands dirty writing a little code to create such a format.

Before writing any code, a format library must be declared, and SAS® Enterprise Guide® told about it! In the TOOLS → OPTIONS → SAS Programs panel there is an option ‘Submit SAS code when server is connected’. Check the box and select the EDIT button to the right. This will open up an editor window where you can define your format library and declare it in the fmtsearch option.

Once saved, this code will execute whenever a connection is made to a server, and work in a similar fashion to an autoexec in a non-SAS® Enterprise Guide® session. The fmtsearch option tells SAS in which library to search for your custom formats.

The format procedure is used to create a picture format. For those familiar with the format procedure, a picture statement is used instead of a value statement. The picture statement defines the position of all the editing and non-editing characters. To create a picture format for a phone number use the following:

```
PROC FORMAT library=myfmts;
   PICTURE PHONE OTHER= ' 99) 999-9999'/PREFIX='(';
RUN;
```
In the picture definition above, 9 is a digit selector and represents a position where a numeric value must print (you can in fact use any value 1-9), or a 0 can be used to represent a position where a numeric value might be printed, but will be suppressed if it’s a leading zero. Other non-digits are message characters, and will print exactly as you list them. Note the use of the prefix= option used to specify an initial open-bracket.

The following is how you might create a picture format for money amounts:

```sas
PROC FORMAT library=myfmts;
   PICTURE MONEY  LOW-0=' <0 - Invalid negative value' (noedit)
                      Other=' 000009.99'(prefix='$' dig3sep=',');
RUN;
```

The noedit option specifies that numbers in the label are not digit selectors, and the dig3sep option specifies the character to insert between each group of 3 digits (i.e., thousands and millions etc.). So the money format would print 25000.50 as $25,000.50, and -23.45 as <0 – Invalid negative value.

In this next example, the mixed format will print -33 as Negative, and 1234.55 as $1,234.55.

```sas
PROC FORMAT library=myfmts;
   VALUE MIXED  LOW-0='Negative'
                      other=[Dollar12.2];
RUN;
```

One last trick we can do with the format procedure is to create a format by reading the ranges and labels from a SAS dataset. Imagine a dataset that has country codes and country names in two separate variables. After some minor modifications, it can be read directly by PROC FORMAT. The modifications involve change the names of some variables. The dataset must include variables named FMTNAME START and LABEL. The first, FMTNAME, will contain the name you want to assign to your format. The second, START, will contain the country code, and the last, Label, the country name. For example.
The **COUNTRY** dataset

```
C_CODE     C_NAME
NZ         New Zealand
OZ         Australia
US         United States of America
CA         Canada
```

The **FORMAT_DATA** dataset

```
DATA FORMAT_DATA;
   SET COUNTRY(RENAME=(C_CODE=START  C_NAME=LABEL));
   RETAIN FMTNAME ‘Country’;
RUN;
```

```
START   LABEL             FMTNAME
NZ      New Zealand       Country
OZ      Australia         Country
US      United States of America Country
CA      Canada            Country
```

The data step creates the dataset with the requisite variables, and then the cntlin= option causes the FORMAT procedure to read the dataset and create the format called **COUNTRY**.

**Traffic lighting**

Traffic lighting – otherwise known as conditional highlighting - involves using colour to highlight data values. This is something that has in the past often been accomplished by exporting the data out to other reporting software and then going through the report manually modifying the appearance cell by
cell. So step one of the SAS solution is to create a format that defines the ranges or values you want highlighted, and assign a label that specifies a colour to each range or value. You can use the Create a Format task, or add the PROC FORMAT code into the next step.

```sas
proc format;
  value ranges low = 62 = 'blue'
     62< - 63 = 'red'
     63< - high= 'green';
run;
```

Step two is to generate your report. The List Report task (PROC REPORT) lends itself very nicely to this application and is very simple to modify. Once the basic report is created and fine tuned, you can modify the code to implement the traffic-lighting. From the results window, select the CODE tab. This will show all the code generated by the task, and give you the opportunity to customize it. As you start to type your changes, you will be asked if you want to create a copy of this code that can be modified – select YES.

The changes that need to be made involving adding a style statement to the line that defines the variable you want to apply your traffic-lighting to.

```sas
proc report data= SASHELP.CLASS nowd;
  column Name Sex Age Height;
  define Name / group 'Name' missing;
  compute Name;
  if Name ne ' ' then hold1=Name;
  if Name eq ' ' then Name=hold1;
  endcomp;
  define Sex / group 'Sex' missing;
  compute Sex;
  if Sex ne ' ' then hold2=Sex;
  if Sex eq ' ' then Sex=hold2;
  endcomp;
  define Age / analysis SUM 'Age' missing;
  define Height / analysis SUM 'Height' missing style(column) = [background=ranges, foreground=white];
  quit;
```
In this example I have included the PROC FORMAT code, and have modified the DEFINE statement for Height. This fills the background of the cell with the appropriate colour, and changes the text colour to white. Another option might be to just specify `foreground=ranges`. which would modify the colours of the text, and leave the background white.

Traffic-lighting is a far simpler process than most people imagine. For a fuller description of this subject, see Paper 273-2009 Traffic-Lighting Your Reports the Easy Way with PROC REPORT and ODS. by Andrew Karp. This excellent paper was presented at SAS Global Forum 2009, and explores several different options for traffic-lighting.

**Annotation**

This is a facility that allows custom annotation of Graphics output. It allows us to write or draw what we want, where we want. It requires creating a dataset that contains a series of instructions for positioning and drawing the desired annotation. As a simple example, earlier we created a map that displays the top 10 destinations for NZ wine exports. I now want to draw a large juicy purple grape in the middle of the Indian Ocean!
The code required to create the annotation requires a dataset that contains a series of drawing instructions.

```sas
data rcml.grape;
   /* declare variables */
   length function style color $ 8 text $ 25;
   retain hsys xsys ysys "3";

   /* create observation to draw the title */
   function="label"; x=35; y=90; position="6";
   text="Big Juicy Grape";
   style="swissb"; color="green"; size=6;
   output;

   /* create observations to draw the grape */
   function="pie"; x=70; y=40; size=4; line=1;
   color="purple"; rotate=360; output;
run;
```
The Annotated map.

An example with more of a business requirement would be to include a reference line over a bar chart that highlights the mean value of the response variable. Going back to the class dataset that was used in earlier examples, we can produce a horizontal bar chart for the different genders:
Now let’s enhance it a little by adding a reference line at the overall average height. So the next question is, ‘What is the average height?’ The Summary Statistics task can be used to provide this value, and then the results read into the data step that defines all the annotation. We then need to modify the code that generates the chart, and tell it that it should include our annotation.

When the Summary Statistics task is run, ensure that the box is checked that requires a SAS dataset to be created. The dataset can then be read into a data step and used to build the annotate data set.

Below is the process flow to build the un-annotated chart and then calculate the mean of height and annotate the chart.
The code to create the annotate dataset reads the dataset created by Summary Statistics, and then generates several more annotate observations.

The final act is to modify the code generated by Bar Chart task, so that it includes the code required to apply the annotations to the original chart. To add this code, select Modify Task → Preview Code → Insert Code. The extra code must be inserted on the end of the PROC GCHART statement. So scroll down until you find the procedure, and then double click on the line that says ‘<double-click to insert code>‘ before the semi-colon that ends the PROC GCHART statement. Then simply type the code

```
anno=your-dataset-name
```

where `your-dataset-name` is the name of the dataset that you created that contains your annotate observations. Now, when the task runs, it will generate the chart, and then annotate the red dashed line that identifies the overall mean of height.
Job done!

**Conclusions**

There are a multitude of techniques that can be implemented to improve the appearance of your output. All the above have been effected from within SAS® Enterprise Guide®, with the last few examples requiring a small amount of extra code. In all cases, a little creativity can make a significant difference to the readability and focus of your report.
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