Configuration of SAS® Forecast Server and SAS® Add-In for Microsoft Office

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Contents

CONFIGURATION INSTRUCTIONS 3

INDEX 5

Configuration of SAS Forecast Server and SAS Add-In for Microsoft Office

Configuration Instructions

In order to use the SAS Add-in for Microsoft and SAS Enterprise Guide with SAS Forecast Server, you must use the SAS Analytics Platform that provides an embedded Web server. By default, the SAS Analytics Platform is shipped and configured with an embedded Web server.

In order for the SAS Add-In for Microsoft Office functionality to work, you must configure a server in the SAS metadata server by using SAS Management Console. To configure a server, perform the following steps:

1. Open SAS Management Console as the SAS Administrator (e.g., sasadm) and connect to a metadata repository.
2. Right-click on **Server Manager** and select **New Server**.
3. Select the Http Server template and click **Next**.
4. Select **HPF** as the name and click **Next**.
5. Add a new base path by clicking **New**.
6. Type a forward slash (**/**) in the **Base Path** field, and click **OK**.
7. Click **Next**.
8. Provide the host name of the SAS Analytics Platform and port number of the embedded Web server. The default port is 6098 unless you changed it in the SAS Analytics Platform configuration. Click **Next**.
9. Click **Finish**.

Index

C

configuration
- SAS Add-In for Microsoft, 3
- server, 3

S

SAS Add-In for Microsoft
- configuration, 3

server
- configuration, 3

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